



**Veazie Town Council**

**Council Meeting**

**January 28, 2019 at 6:30 PM**

**AGENDA**

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the December 17, 2018 Regular Council meeting Minutes
- ITEM 6:** Comments from the Public

**New Business:**

- ITEM 7:** FD Retirement Recognition
- ITEM 8:** School Board Resignation
- ITEM 9:** School Board Appointment
- ITEM 10:** First and Second Quarter Financial Review
- ITEM 11:** Transfer of Solid Waste Funds
- ITEM 12:** Future Council Meeting Dates
- ITEM 13:** Executive Session

**Old Business:**

- ITEM 14:** Manager's Report
- ITEM 15:** Comments from the Public
- ITEM 16:** Request for information and Town Council Comments
- ITEM 17:** Review and Signature of AP Town Warrant #12, #13 and #14. Town Payroll #13, #14 and #15. School Payroll warrant #13 and #14 and School Warrant #14, #15 and #16.
- ITEM 18:** Adjournment

Chris Bagley  
16 Silver Ridge  
cbagley@veazie.net

Paul Messer  
1010 School St.  
249-1361

Michael Reid  
14 Prouty Dr.  
573-1300

Jeff Manter  
3 Prouty Dr.  
991-7612

David King  
1081 Main St.  
942-2376



# **Agenda Items For January 28, 2019 Council Meeting**

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The following are brief explanations of some of the items on the agenda:

**ITEM 5:** Minutes from the previous meeting will be reviewed.

**Suggested Motion - I motion we approve the minutes as presented.**

**ITEM 7:** A/C Metcalf will recognize the Fire Department's long-time mechanic, Bruce Caswell, who recently retired.

**ITEM 8:** School Board Member D. Todd Zerfoss has submitted his letter of resignation as his family will be re-locating to Harrisonburg, VA. The school board has accepted his resignation.

**Suggested Motion - I motion we accept D. Todd Zerfoss letter of resignation from the school board.**

**ITEM 9:** With the resignation of a School Board member the School Board has requested the Council appoint a member of the community to fill the position until the next municipal election as allowed by the Town Charter. After careful consideration they have suggested the Council appoint Wilhelm "Alex" Friess. Mr. Friess's citizen application and resume are included in the packet for review.

**Suggested Motion - I motion we appoint Wilhelm "Alex" Friess to the school committee until the next municipal election.**

**ITEM 10:** Council will review the first and second quarter financials. The documents which were provided to the Budget Committee at an earlier meeting are in the packet for review.

**ITEM 11:** As part of an agreement when the Town ended the contract with MRC, we were due funds which had paid during our membership with the MRC. We have now received these funds and are requesting authorization to transfer them to a reserve account.

**Suggested Motion - I motion we authorize the transfer of \$115,219.11 from revenue account number R- 100-4200 (MRC) to reserve account number G-10-5050-00 (Solid Waste)**

**ITEM 12:** A discussion will be held concerning future Council meeting date conflicts. Chairmen Bagley has a conflict with the 2<sup>nd</sup> meeting in February, Manager Leonard has a conflict with the 2<sup>nd</sup> meeting in March as well as the second meeting in May is Memorial Day.

**Suggested Motion - I motion we hold one Council meeting in February on February 11th, one Council meeting in March on March 11th and one Council meeting in May on May 13th. I further motion all Council meetings will be held at the normal meeting time of 6:30PM and if its determined other Council meetings are needed during these months they can be scheduled as needed.**

# **Agenda Items**

## **For January 28, 2019**

### **Council Meeting**

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**ITEM 13:** Council will go into executive session to handle a personnel matter.

**Suggested Motion (IN):** I motion per 1.M.R.S.A. section 405 (6) (A) we move into executive session and allow Brian Lunt and Manager Leonard to be part of the session

**Suggested Motion (Out):** I motion we move out of Executive Session and enter back into our Regular Council meeting session

**Veazie Town Council Meeting  
December 17th, 2018**

**Members Present:** Chairman Chris Bagley, Councilor David King, Councilor Michael Reid, Councilor Paul Messer, Councilor Jeff Manter, Town Manager Mark Leonard, Secretary Julie Strout, Sewer District Trustees and various members of the public.

**ITEM 1: Call to order**

Chairman Bagley called the meeting to order at 6:30 pm.

**ITEM 2: Secretary to do the roll call:**

All present.

**ITEM 3: Pledge of Allegiance**

**ITEM 4: Consideration of the Agenda**

Chairman Bagley withdrew ITEM #8B from the agenda.

**ITEM 5: Approval of the November 19th, 2018 Regular Council Meeting Minutes.**

Councilor Michael Reid made a motion, seconded by Councilor Jeff Manter to approve the November 19th, 2018 Regular Council Meeting Minutes as written. Voted 4-0-1. Motion carried. Councilor King abstained.

**ITEM 6: Comments from the Public**

None.

**New Business:**

**ITEM 7: Sewer District Update**

Mr. Chuck Applebee, consultant for Veazie Sewer, reviewed the monthly effluent flow chart with the Council and public and answered questions. Trustees Jim Parker, Norman Webb and Rob Tomilson were also available to answer questions.

**ITEM 8: Citizen Involvement Appointment**

**A. Budget Committee**

Councilor Paul Messer made a motion seconded by Councilor Michael Reid to approve John Sullivan to the Budget Committee for a term of 1 year. Voted 5-0-0. Motion carried

Councilor Paul Messer made a motion seconded by Councilor David King to approve Ashlee MacDonald to the Budget Committee for a term of 2 years. Voted 5-0-0. Motion carried.

Councilor Michael Reid made a motion seconded by Councilor Jeff Manter to approve William Masters to the Budget Committee for a term of 3 years. Voted 5-0-0. Motion carried.

**B. Board of Appeals**

Withdrew from agenda.

**ITEM 9: Holiday office hours**

Councilor Paul Messer made a motion, seconded by Councilor Michael Reid to close the Town Office at noontime on December 24<sup>th</sup> and reopen at noontime on December 26<sup>th</sup> and further motioned the Town Office close at noontime on December 31<sup>st</sup> and reopen for normal business hours on January 2, 2019.

Voted 5-0-0. Motion carried.

**ITEM 10: Regional Animal Control Contract**

Councilor Jeff Manter made a motion, seconded by Councilor David King to approve the Regional Animal Control Contract as presented. Voted 5-0-0. Motion carried.

**Old Business:**

**ITEM 11: Review Public Safety Goals and Objectives**

A/C Pete Metcalf and Sgt. Eugene Fizell reviewed the Police and Fire Department 2019 Goals and Objectives with the Council.

**ITEM 12: Manager's Report**

Manager Leonard recognized the Employees of the Year awards that were given out at the company Christmas party. Updated the Council on the Mutton Lane project

**ITEM 13: Comments from the Public**

Barney Silver informed the Council on his role with the Oak Grove St. water leak.

**ITEM 14: Requests for information and Town Council Comments**

None.

**ITEM 15: Review & sign of AP Town Warrant #10 & #11, Town Payroll #11 & #12, School Payroll Warrant #11 & #12 and AP School Warrant #11, #12, #13 & #14.**

The warrants were circulated and signed.

**ITEM 16: Adjournment**

Councilor David King motioned to adjourn.

Councilor Paul Messer seconded. No discussion. Voted 5-0-0. Motion carried.

Adjourned at 7:23pm

True Copy Attest

Julie Strout, Deputy Clerk

ITEM # 8

# Donald Todd Zerfoss

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130 Penobscot Circle Veazie, ME 04401 | (703)861-5082 | tzerfoss@veaziecs.org

01/07/2019

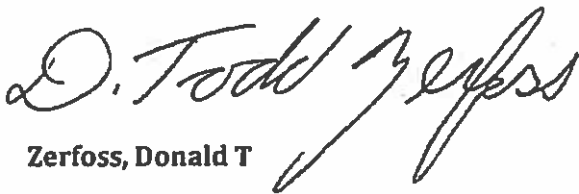
Matthew D. Cyr  
Superintendent/Principle  
Veazie Community School  
1040 School Street Veazie, ME 04401

Dear Matthew D. Cyr:

I regretfully have to inform you that I need to resign my position on the Veazie Community School Board effective January 7<sup>th</sup>, 2019. My family will be relocating to Harrisonburg, VA at the end of the school year and move related travel will prevent me from attending the monthly meetings and giving the school board the required attention, it deserves.

I would like to personally thank Superintendent Cyr, Town Manager Mark Leonard and the entire Veazie Community School Board for allowing me to be a part of such a magnificent school and to have had the opportunity to learn from you all.

Sincerely,

  
Zerfoss, Donald T





MEM # 9



Coming to  
1/28th Council mtg  
Interim position

### Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name WILHELM "ALEX" FRIEDR

Phone Number 207 208 6545

Address 1010 Buck Hill Dr

Civic Involvement -

Years Resided in Veazie 1 Month

Specialty or Field Engineering Education

Committee or Boards Interested In School Committee

Additional Information

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Date Received at Town Office: 1-8-19

If interested please feel free to tear this page out and return it to the Town Office



*Wilhelm "Alex" Friess, Ph.D.*

**Personal Data:**

*Mailing address:* 1010 Buck Hill Dr., Veazie ME 04401  
*Email:* [Wilhelm.friess@maine.edu](mailto:Wilhelm.friess@maine.edu)  
*Web:* <https://umaine.edu/mecheng/friess/>

**Education:**

*Rensselaer Polytechnic Institute, Troy, NY, USA*

Ph.D. in Aeronautical Engineering,	1997
Master of Science in Aeronautical Engineering,	1994
Bachelor of Science in Physics,	1992

**Relevant Employment History:**

*Academia (since 2007)*

- *The University of Maine (2012 – present).* Associate Professor of Mechanical Engineering. Teaching in Mechanical and Aerospace disciplines including supervising capstone projects, with research focus in engineering education and engineering design. From 2012-15 I was founding Director of the UMaine Brunswick Engineering Program, which implemented a novel integrated and experiential curriculum to first- and second-year mechanical engineering students.
- *Rochester Institute of Technology (2009-2012).* Founding Associate Professor of Mechanical Engineering at the RIT Dubai Campus. Research activities in international engineering education and residential energy efficiency
- *Dubai Aerospace Enterprise University (2007-2008).* Founding Assistant Professor of Aeronautical Engineering, with joint appointment in the College of Engineering and the College of Aero and Astro Sciences.

*Industry (1998 – 2007):*

*Friess Engineering Ltd. (Spain, 1998 – 2007)* President and founder of engineering consulting and development firm (former ETC SL). Product, marine, and architectural design, Americas-Cup rig technology and behavior modeling (member of design team for South African America's Cup Challenger Team Shosholoza from 2004-2005), and sailing performance instrumentation. Additional focus on real estate and architectural design and the integration of alternative energy solutions (primarily Solar Thermal Installations) in the context of the Spanish CTE. Residential Energy Auditor under German Energy Efficiency Law 2007, and Co-Founder of RFB Solartech.

**Research Interests:**

Current education-related research activities focus on engineering pedagogy, including K-12 engineering education in Maine schools, curricular development and curricular improvement in undergraduate engineering, and improving student spatial visualization skills by means of open-ended design problems and 3D printed manipulatives.

Technical research interests include the effectiveness of building retrofit measures in extreme climates, as well as developing novel infiltration measurement technology capable of continuous building envelope health monitoring. I further work on the fluid mechanic optimization of shellfish nurseries (oyster aquaculture), and have aerospace research interests directed at developing a new class of drones that provide longer flight endurance for low-level remote sensing missions.

**Other:**

Editorial Board Member Journal of Sports Engineering. ABET Program Evaluator. UMaine Faculty Fellow. Languages: Fluent (spoken and written) in English, German, Spanish, and Catalan.

**Sample Publications:**

1. Rais-Rohani, Friess, Rubenstein. **Aerospace Engineering Initiative at the University of Maine.** 2018 ASEE National Conference and Convention, Salt Lake City.
2. Musavi, Friess, Isherwood and James. **Changing the Face of STEM with Stormwater Research.** International Journal of STEM education, 2018, Online.
3. Urbina and Friess. **Assessing the state of Engineering Instruction in Maine's K-12 Schools.** Proceedings of 2017 IEEE Frontiers in Education Conference, Oct. 2017.
4. Rakshan, K., Friess, W.A. **Impact assessment of residential energy retrofit measures in the UAE.** Journal of Building Engineering. July 2017.
5. Friess, W.A., Rakshan, K. **A review of passive envelope measures for improved building energy efficiency in the UAE.** Renewable and Sustainable Energy Reviews. 2017.
6. Friess, W.A., Martin, E. L., Esparragoza, I.E., Lawanto, O. **Improvements in student Spatial Visualization in an introductory engineering graphics course using open-ended design projects supported by 3D printed manipulatives.** 2016 ASEE National Conference and Convention, New Orleans, LA.
7. Friess, W.A., Davis, M.P. and Faulhaber, C. **First and Second Year Common Projects for Curricular Integration.** Proceedings of Canada International Conference on Education (CICE-2014), Cape Breton University, Nova Scotia, Canada. June 2014.
8. Friess, W.A. **A first course in engineering design combining just-in-time CAD instruction within a horizontally integrated design project.** Proceedings of IEEE Frontiers in Education Conference, Madrid, Spain 2014.
9. Friess, W.A., and Davis, M.P. **Development, implementation and assessment of a common first year end-of-semester engineering design project in an integrated curriculum.** Proceedings of IEEE Frontiers in Education Conference, Oklahoma City. October 2013
10. Friess, W.A., WIP; **From General to Integrated; an Evolutionary Engineering Curriculum Design Approach.** Proceedings of World Engineering Education Forum (WEEF), September 2013, Cartagena, Colombia
11. Friess, W.A., and Amer, M. **Observations on startup and operational challenges for US engineering programs in the Middle East.** Proceedings of ASEE National Convention, Atlanta, June 2013.
12. W.A. Friess, K. Rakhshan, T. A. Hendawi, S. Tajerzadeh, **Wall insulation measures for residential villas in Dubai: A case study in energy efficiency,** Energy and Buildings, Volume 44, January 2012, Pages 26-32
13. Friess, W.A., Esparragoza, I, Connole, D.: **Enhancing cross-cultural interaction in courses with a large component of visiting study-abroad students.** ASEE 2012 National Conference and Exposition, San Antonio, TX.
14. Friess, W.A.: **A sustainable buildings course for an international student population; enhancing understanding of geographic and seasonal factors through energy simulation,** Proceedings of the WEE2011 SEFI Meeting (ASEE Track), Lisbon, Portugal, September 27-30 2011.
15. Esparragoza, I.E., Friess, W.A., Larrondo-Petrie, M. **Developing Assessment Tools for International Experiences in Engineering Education.** Proceeding of the 2008 ASEE Annual Conference and Exhibition, Pittsburgh, June 24 to 27, 2008, AC 2008-656.



# TOWN OF Veazie MAINE

ITEM # 10

Veazie Town Council

Budget Committee Meeting

January 10, 2019 at 6:30 PM

## AGENDA

- ITEM 1: Call to Order
- ITEM 2: Introductions
- ITEM 3: Consideration of the Agenda
- ITEM 4: Election of Committee Chair
- ITEM 5: Election of Secretary

### New Business:

- ITEM 6: School Department Quarterly Review
- ITEM 7: Municipal Department's Quarterly Review
- ITEM 8: Review of Meeting Schedule
- ITEM 9: Comments from the Public
- ITEM 10: Adjournment

Chris Bagley  
16 Silver Ridge  
cbagley@veazie.net

Paul Messer  
1010 School St.  
249-1361

Michael Reid  
14 Prouty Dr.  
573-1300

Jeff Manter  
3 Prouty Dr.  
991-7612

David King  
1081 Main St.  
942-2376



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# Town of Veazie

## Memorandum

**To:** Budget Committee  
**CC:** Town Council  
**From:** Mark Leonard, Town Manager   
**Date:** 01-08-2019  
**RE:** 1<sup>st</sup> and 2<sup>nd</sup> Quarter Review

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I would like to thank you for volunteering to serve on the Budget Committee. I look forward to working with each of you. If at anytime you have a question as it relates to the budget or the budget process, please don't hesitate to contact me at [mleonard@veazie.net](mailto:mleonard@veazie.net) or by calling the Town Office at 207-947-2781.

The first and second quarter review will consist of looking at the budget as a whole. We will also review projects that were completed over the last year, what I would like to accomplish over the next six months and during the upcoming budget year as well as possible trouble areas in the budget.

The projects that were completed last year were the installation of LED lighting throughout the municipal building, new Police Department offices, new Fire Department office/bunkrooms, and roof replacement/repair. We maintained a good road repaving schedule and started the complete rebuild of three streets off Chase Road which has been an area of concern for some time. The work on the rebuild will continue in the spring.

The Town developed a new logo as well as a marketing campaign in hopes to draw prospective buyers to our community. We are also entering year two of producing The Viking, a local newspaper. These projects are possible due to the strong partnership between the School and the Town.

Over the next six months, I will be looking to update the Town's website as well as add an app which can be used to communicate with the citizens. The School developed a new website and app last year and has seen great success. I anticipate the Town will see the same success.

I will continue to monitor the wages and benefits of our employees with neighboring communities and communities of similar size to make certain we are competitive. For many years, the Police Department's wages have been lower than the average for our area and size. I along with other area Chiefs are struggling to find qualified candidates and with other agencies being prospective employers, in most instances the decision is based on what agency can provide the highest wage. This is an area which may impact the FY 19/20 budget.

The Assistant Fire Chief and I are working to determine the best way to recruit new staff for the Fire Department as well as how to deploy the current staff to provide the most effective means of coverage. We have discussed the possibility of a per-diem benefit for those who sign up for the more undesirable coverage times, which could impact the FY 19/20 budget.





January 8, 2019

MEMORANDUM FOR RECORD

TO: Veazie Town Manager, Mark Leonard

FROM: Veazie Tax Assessor, Benjamin F, Birch Jr

RE: FY2018/19 Overlay – TIF Financing Plan Amount

This memo is provided in response to the administrative error I made during the budget process and April 1, 2018 tax commitment. The error was made in the calculation of the TIF Financing Plan amount #9 on the 2018 Enhanced BETE Municipal Tax Rate Calculator Form. The figure used was \$994,098.00. On October 23, 2018 the Manager asked for me to review my numbers to see if an error was made. The TIF number used for this year's commitment was calculated during the initial update of Casco Bay Energy Company's account.

Annually, the assessor receives the Casco Bay property declaration and uses their information for updating both the Casco Bay Real Estate account #918 and Personal Property Account #104. The declaration was received via "email" on February 21, 2018. The accounts were updated on April 24, 2018.

This is a multi-step process that begins with reviewing Dynegy Inc., balance sheet that was submitted for the Casco Bay Energy Company's facility in Veazie. The initial update was made by updating both accounts, complete/update of the five page "guidance document" and complete/update of the CBEC FY2018/2019 April 1, 2018 Excel calculation spread sheet needed for establishing the TIF Financing Plan number and the estimation of the Overlay and Tax Rate. The error occurred during the initial update of the CBED FY2018/2019 April 1, 2018 Excel Spreadsheet. Line 10 & 11 were not changed from previous year. However, when completing the Tax Commitment, Lines 10 & 11 of the Excel spreadsheet were updated creating the administrative oversight/error.

I have left myself a reminder to recheck the TIF number before final commitment to ensure that if any "market adjustments" are made that the TIF number is also recalculated.



# Expense Summary Report

01/08/2019

ALL Departments

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January

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
00 - GENERAL GOVE	331,340.00	4,669.62	0.00	164,717.22	166,622.78	49.71
10 - PAYROLL	196,000.00	0.00	0.00	102,925.23	93,074.77	52.51
20 - BENEFITS	16,200.00	482.51	0.00	8,998.18	7,201.82	55.54
30 - RETIRE/INS	46,800.00	2,370.98	0.00	20,455.79	26,344.21	43.71
40 - OTHER COSTS	7,600.00	0.00	0.00	581.58	7,018.42	7.65
50 - PROF FEES	33,740.00	642.01	0.00	18,873.54	14,866.46	55.94
60 - REPAIRS	1,000.00	84.80	0.00	1,034.02	-34.02	103.40
70 - UTILITIES	16,000.00	942.03	0.00	7,460.56	8,539.44	46.63
80 - EQUIPMENT	1,000.00	0.00	0.00	348.00	652.00	34.80
95 - MISC	13,000.00	147.29	0.00	4,040.32	8,959.68	31.08
00 - POLICE	354,300.00	9,423.86	0.00	187,284.64	167,015.36	52.86
10 - PAYROLL	227,500.00	0.00	0.00	114,449.42	113,050.58	50.31
20 - BENEFITS	23,500.00	2,382.42	0.00	12,227.56	11,272.44	52.03
30 - RETIRE/INS	60,000.00	4,216.39	0.00	35,465.59	24,534.41	59.11
40 - OTHER COSTS	28,400.00	2,165.65	0.00	17,348.58	11,051.42	61.09
60 - REPAIRS	7,200.00	0.00	0.00	3,202.86	3,997.14	44.48
95 - MISC	7,700.00	659.40	0.00	4,590.63	3,109.37	59.62
00 - FIRE	245,650.00	6,782.92	0.00	118,910.88	126,739.12	48.41
10 - PAYROLL	134,650.00	0.00	0.00	69,145.37	65,504.63	51.35
20 - BENEFITS	19,800.00	3,836.67	0.00	10,303.85	9,496.15	52.04
30 - RETIRE/INS	48,000.00	2,258.66	0.00	19,859.18	28,140.82	41.37
40 - OTHER COSTS	11,100.00	113.35	0.00	6,387.65	4,712.35	57.55
50 - PROF FEES	7,800.00	0.00	0.00	5,084.17	2,715.83	65.18
60 - REPAIRS	18,250.00	574.24	0.00	7,111.88	11,138.12	38.97
95 - MISC	6,050.00	0.00	0.00	1,018.78	5,031.22	16.84
00 - RECREATION	5,000.00	0.00	0.00	0.00	5,000.00	0.00
40 - OTHER COSTS	5,000.00	0.00	0.00	0.00	5,000.00	0.00
50 - COMM INVES	33,700.00	4,182.23	0.00	15,274.70	18,425.30	45.33
95 - MISC	33,700.00	4,182.23	0.00	15,274.70	18,425.30	45.33
00 - CAP FUNDS	219,000.00	0.00	0.00	219,000.00	0.00	100.00
90 - CAPITAL PROJ	219,000.00	0.00	0.00	219,000.00	0.00	100.00
00 - RESERVE ACC	69,500.00	0.00	0.00	69,500.00	0.00	100.00
40 - OTHER COSTS	69,500.00	0.00	0.00	69,500.00	0.00	100.00
00 - FIXED CST/VA	491,080.00	13,313.30	0.00	211,099.76	279,980.24	42.99
40 - OTHER COSTS	83,500.00	6,249.33	0.00	51,935.52	31,564.48	62.20
45 - FIXED COSTS	407,580.00	7,063.97	0.00	159,164.24	248,415.76	39.05
00 - MANDATORY	4,491,295.89	0.00	0.00	2,986,630.72	1,504,665.17	66.50
45 - FIXED COSTS	1,516,954.89	0.00	0.00	1,498,580.14	18,374.75	98.79
95 - MISC	2,974,341.00	0.00	0.00	1,488,050.58	1,486,290.42	50.03
Final Totals	6,240,865.89	38,371.93	0.00	3,972,417.92	2,268,447.97	63.65



# Expense Summary Report

ALL Departments  
January

01/08/2019

Page 1

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
00 - GENERAL GOVE	331,340.00	4,669.62	0.00	164,717.22	166,622.78	49.71
10 - PAYROLL	196,000.00	0.00	0.00	102,925.23	93,074.77	52.51
100 - TOWN MANAGER	43,500.00	0.00	0.00	21,640.06	21,859.94	49.75
110 - DEPUTY TREAS	45,900.00	0.00	0.00	23,148.05	22,751.95	50.43
130 - DEPUTY CLERK	36,600.00	0.00	0.00	18,304.00	18,296.00	50.01
140 - ASST CLERK	26,000.00	0.00	0.00	12,053.16	13,946.84	46.36
150 - ASSESSOR	21,500.00	0.00	0.00	10,749.96	10,750.04	50.00
155 - CEO	16,000.00	0.00	0.00	14,315.00	1,685.00	89.47
160 - TOWN COUNCIL	3,200.00	0.00	0.00	1,600.00	1,600.00	50.00
170 - ELECTION WOR	1,200.00	0.00	0.00	535.00	665.00	44.58
400 - PT SALARIES	2,100.00	0.00	0.00	580.00	1,520.00	27.62
20 - BENEFITS	16,200.00	482.51	0.00	8,998.18	7,201.82	55.54
010 - FICA/MED EXP	15,000.00	0.00	0.00	8,339.97	6,660.03	55.60
030 - WORKERS COMP	1,200.00	482.51	0.00	658.21	541.79	54.85
30 - RETIRE/INS	46,800.00	2,370.98	0.00	20,455.79	26,344.21	43.71
010 - HEALTH INSUR	36,000.00	2,370.98	0.00	13,806.50	22,193.50	38.35
020 - RETIREMENT	7,500.00	0.00	0.00	3,211.52	4,288.48	42.82
025 - ME ST RETIRE	3,300.00	0.00	0.00	3,437.77	-137.77	104.17
40 - OTHER COSTS	7,600.00	0.00	0.00	581.58	7,018.42	7.65
020 - MMA DUES	3,100.00	0.00	0.00	0.00	3,100.00	0.00
044 - ANNUAL REPOR	1,500.00	0.00	0.00	0.00	1,500.00	0.00
050 - REGISTRY EXP	1,000.00	0.00	0.00	181.26	818.74	18.13
060 - ELECTIONS	1,000.00	0.00	0.00	-529.58	1,529.58	-52.96
070 - ASSESSOR EXP	1,000.00	0.00	0.00	929.90	70.10	92.99
50 - PROF FEES	33,740.00	642.01	0.00	18,873.54	14,866.46	55.94
010 - LEGAL FEES	10,000.00	432.00	0.00	5,267.58	4,732.42	52.68
020 - AUDIT FEES	6,500.00	0.00	0.00	0.00	6,500.00	0.00
030 - MAINT AGREE	4,800.00	210.01	0.00	2,599.33	2,200.67	54.15
040 - PROCESS FEES	3,000.00	0.00	0.00	1,571.20	1,428.80	52.37
050 - TRIO LICENSE	9,440.00	0.00	0.00	9,435.43	4.57	99.95
60 - REPAIRS	1,000.00	84.80	0.00	1,034.02	-34.02	103.40
010 - CUSTOD. SUPP	1,000.00	84.80	0.00	1,034.02	-34.02	103.40
70 - UTILITIES	16,000.00	942.03	0.00	7,460.56	8,539.44	46.63
010 - ELECTRICITY	10,000.00	871.95	0.00	4,933.43	5,066.57	49.33
030 - COMMUNICATIO	4,000.00	70.08	0.00	1,692.95	2,307.05	42.32
040 - WATER / SEWE	2,000.00	0.00	0.00	834.18	1,165.82	41.71
80 - EQUIPMENT	1,000.00	0.00	0.00	348.00	652.00	34.80
010 - EQUIP PARTS	500.00	0.00	0.00	0.00	500.00	0.00
030 - EQUIP RENTL	500.00	0.00	0.00	348.00	152.00	69.60
95 - MISC	13,000.00	147.29	0.00	4,040.32	8,959.68	31.08
010 - TRAINING	500.00	8.00	0.00	388.00	112.00	77.60
011 - MILE/TRAVEL	500.00	0.00	0.00	314.00	186.00	62.80
020 - DUES/SUBSCR	1,500.00	0.00	0.00	250.00	1,250.00	16.67
030 - SUPPLIES	2,500.00	139.29	0.00	1,232.85	1,267.15	49.31
040 - POSTAGE	4,500.00	0.00	0.00	1,304.52	3,195.48	28.99
041 - PRINTING	1,500.00	0.00	0.00	542.95	957.05	36.20
070 - BOOKS/FORMS	500.00	0.00	0.00	0.00	500.00	0.00
080 - ADVERTISING	1,000.00	0.00	0.00	-166.00	1,166.00	-16.60
090 - ALARM SYSTEM	500.00	0.00	0.00	174.00	326.00	34.80
00 - POLICE	354,300.00	9,423.86	0.00	187,284.64	167,015.36	52.86
10 - PAYROLL	227,500.00	0.00	0.00	114,449.42	113,050.58	50.31



# Expense Summary Report

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Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
<b>00 - POLICE CONT'D</b>						
200 - POLICE CHIEF	37,500.00	0.00	0.00	19,640.02	17,859.98	52.37
210 - PATROL SAL	190,000.00	0.00	0.00	94,809.40	95,190.60	49.90
<b>20 - BENEFITS</b>	<b>23,500.00</b>	<b>2,382.42</b>	<b>0.00</b>	<b>12,227.56</b>	<b>11,272.44</b>	<b>52.03</b>
010 - FICA/MED EXP	17,500.00	0.00	0.00	8,941.56	8,558.44	51.09
030 - WORKERS COMP	6,000.00	2,382.42	0.00	3,286.00	2,714.00	54.77
<b>30 - RETIRE/INS</b>	<b>60,000.00</b>	<b>4,216.39</b>	<b>0.00</b>	<b>35,465.59</b>	<b>24,534.41</b>	<b>59.11</b>
010 - HEALTH INSUR	46,000.00	4,216.39	0.00	28,882.81	17,117.19	62.79
025 - ME ST RETIRE	14,000.00	0.00	0.00	6,582.78	7,417.22	47.02
<b>40 - OTHER COSTS</b>	<b>28,400.00</b>	<b>2,165.65</b>	<b>0.00</b>	<b>17,348.58</b>	<b>11,051.42</b>	<b>61.09</b>
011 - FUEL	12,000.00	1,132.54	0.00	9,304.60	2,695.40	77.54
021 - ANIMAL CTRL	4,500.00	640.00	0.00	3,795.27	704.73	84.34
025 - DARE PROG	500.00	0.00	0.00	0.00	500.00	0.00
031 - LAB FEES	400.00	0.00	0.00	46.29	353.71	11.57
041 - COMMUNICATIO	4,000.00	150.11	0.00	1,635.05	2,364.95	40.88
051 - AMMO - PD	1,500.00	0.00	0.00	0.00	1,500.00	0.00
061 - UNIFORMS	3,000.00	0.00	0.00	1,337.37	1,662.63	44.58
080 - COMM POLICNG	500.00	0.00	0.00	0.00	500.00	0.00
091 - PERS EVAL-PD	2,000.00	243.00	0.00	1,230.00	770.00	61.50
<b>60 - REPAIRS</b>	<b>7,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,202.86</b>	<b>3,997.14</b>	<b>44.48</b>
011 - CRUISER REPR	5,500.00	0.00	0.00	2,776.95	2,723.05	50.49
040 - ISSUED EQ-PD	1,200.00	0.00	0.00	154.00	1,046.00	12.83
050 - EQUIPMENT RE	500.00	0.00	0.00	271.91	228.09	54.38
<b>95 - MISC</b>	<b>7,700.00</b>	<b>659.40</b>	<b>0.00</b>	<b>4,590.63</b>	<b>3,109.37</b>	<b>59.62</b>
010 - TRAINING	4,000.00	514.35	0.00	2,592.52	1,407.48	64.81
020 - DUES/SUBSCR	500.00	0.00	0.00	350.00	150.00	70.00
030 - SUPPLIES	1,700.00	145.05	0.00	1,315.40	384.60	77.38
051 - COMP/MAINT	1,500.00	0.00	0.00	332.71	1,167.29	22.18
<b>00 - FIRE</b>	<b>245,650.00</b>	<b>6,782.92</b>	<b>0.00</b>	<b>118,910.88</b>	<b>126,739.12</b>	<b>48.41</b>
<b>10 - PAYROLL</b>	<b>134,650.00</b>	<b>0.00</b>	<b>0.00</b>	<b>69,145.37</b>	<b>65,504.63</b>	<b>51.35</b>
300 - FIRE CHIEF	0.00	0.00	0.00	5,000.06	-5,000.06	----
320 - FF DAY COVER	104,650.00	0.00	0.00	51,549.06	53,100.94	49.26
330 - CALL FIRE	30,000.00	0.00	0.00	12,596.25	17,403.75	41.99
<b>20 - BENEFITS</b>	<b>19,800.00</b>	<b>3,836.67</b>	<b>0.00</b>	<b>10,303.85</b>	<b>9,496.15</b>	<b>52.04</b>
010 - FICA/MED EXP	10,300.00	0.00	0.00	5,036.51	5,263.49	48.90
030 - WORKERS COMP	9,500.00	3,836.67	0.00	5,267.34	4,232.66	55.45
<b>30 - RETIRE/INS</b>	<b>48,000.00</b>	<b>2,258.66</b>	<b>0.00</b>	<b>19,859.18</b>	<b>28,140.82</b>	<b>41.37</b>
010 - HEALTH INSUR	33,000.00	2,258.66	0.00	13,134.26	19,865.74	39.80
025 - ME ST RETIRE	15,000.00	0.00	0.00	6,724.92	8,275.08	44.83
<b>40 - OTHER COSTS</b>	<b>11,100.00</b>	<b>113.35</b>	<b>0.00</b>	<b>6,387.65</b>	<b>4,712.35</b>	<b>57.55</b>
011 - FUEL	2,500.00	0.00	0.00	916.45	1,583.55	36.66
041 - COMMUNICATIO	1,900.00	113.35	0.00	1,435.19	464.81	75.54
061 - UNIFORMS	2,900.00	0.00	0.00	2,566.15	333.85	88.49
092 - EMS RECER FD	500.00	0.00	0.00	400.00	100.00	80.00
101 - ANNUAL PHYS	2,500.00	0.00	0.00	605.00	1,895.00	24.20
111 - FIRE PREVENT	800.00	0.00	0.00	464.86	335.14	58.11
<b>50 - PROF FEES</b>	<b>7,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,084.17</b>	<b>2,715.83</b>	<b>65.18</b>
011 - MAINT CONT	7,800.00	0.00	0.00	5,084.17	2,715.83	65.18
<b>60 - REPAIRS</b>	<b>18,250.00</b>	<b>574.24</b>	<b>0.00</b>	<b>7,111.88</b>	<b>11,138.12</b>	<b>38.97</b>
060 - RADIO REPAIR	1,400.00	0.00	0.00	306.15	1,093.85	21.87
070 - SCBA MAINTEN	1,600.00	50.00	0.00	248.18	1,351.82	15.51





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Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
<b>00 - FIRE CONT'D</b>						
071 - FIREFIGHT EQ	1,500.00	0.00	0.00	919.00	581.00	61.27
072 - ISSUED EQU	4,000.00	0.00	0.00	119.50	3,880.50	2.99
073 - EMS EQUIP	1,200.00	0.00	0.00	776.24	423.76	64.69
074 - SM MECH EQ	750.00	0.00	0.00	48.94	701.06	6.53
192 - ENGINE 192	3,000.00	39.24	0.00	1,616.37	1,383.63	53.88
195 - ENGINE 195	3,800.00	485.00	0.00	2,920.69	879.31	76.86
198 - UNIT 198	1,000.00	0.00	0.00	156.81	843.19	15.68
<b>95 - MISC</b>	<b>6,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,018.78</b>	<b>5,031.22</b>	<b>16.84</b>
010 - TRAINING	2,500.00	0.00	0.00	434.13	2,065.87	17.37
011 - MILE/TRAVEL	300.00	0.00	0.00	0.00	300.00	0.00
015 - TRNG INSTRCT	750.00	0.00	0.00	0.00	750.00	0.00
020 - DUES/SUBSCR	900.00	0.00	0.00	95.00	805.00	10.56
030 - SUPPLIES	1,000.00	0.00	0.00	476.45	523.55	47.65
042 - TRN MATLS	600.00	0.00	0.00	13.20	586.80	2.20
<b>00 - RECREATION</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
<b>40 - OTHER COSTS</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
093 - REC COMM PGM	5,000.00	0.00	0.00	0.00	5,000.00	0.00
<b>50 - COMM INVES</b>	<b>33,700.00</b>	<b>4,182.23</b>	<b>0.00</b>	<b>15,274.70</b>	<b>18,425.30</b>	<b>45.33</b>
<b>95 - MISC</b>	<b>33,700.00</b>	<b>4,182.23</b>	<b>0.00</b>	<b>15,274.70</b>	<b>18,425.30</b>	<b>45.33</b>
102 - COM PROG	2,300.00	0.00	0.00	1,100.00	1,200.00	47.83
104 - MS-4	14,400.00	3,588.50	0.00	7,417.47	6,982.53	51.51
105 - ECONOMIC DEV	4,000.00	0.00	0.00	2,715.00	1,285.00	67.88
106 - COM CEN	8,000.00	593.73	0.00	3,208.90	4,791.10	40.11
107 - THE VIKING	5,000.00	0.00	0.00	833.33	4,166.67	16.67
<b>00 - CAP FUNDS</b>	<b>219,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>219,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>90 - CAPITAL PROJ</b>	<b>219,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>219,000.00</b>	<b>0.00</b>	<b>100.00</b>
010 - POLICE DEPAR	5,000.00	0.00	0.00	5,000.00	0.00	100.00
020 - EXECUTIVE DE	5,000.00	0.00	0.00	5,000.00	0.00	100.00
090 - VEMA	4,000.00	0.00	0.00	4,000.00	0.00	100.00
100 - FIRE DEPT CA	5,000.00	0.00	0.00	5,000.00	0.00	100.00
140 - HIGHWAY CAP	200,000.00	0.00	0.00	200,000.00	0.00	100.00
<b>00 - RESERVE ACC</b>	<b>69,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>69,500.00</b>	<b>0.00</b>	<b>100.00</b>
<b>40 - OTHER COSTS</b>	<b>69,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>69,500.00</b>	<b>0.00</b>	<b>100.00</b>
005 - POLICE CAR R	20,000.00	0.00	0.00	20,000.00	0.00	100.00
012 - SICK & VACAT	5,000.00	0.00	0.00	5,000.00	0.00	100.00
026 - TRAFFIC LIGH	2,000.00	0.00	0.00	2,000.00	0.00	100.00
032 - MUNIC BLDG	10,000.00	0.00	0.00	10,000.00	0.00	100.00
043 - UNEMPLOYMENT	1,500.00	0.00	0.00	1,500.00	0.00	100.00
045 - INS RSK POOL	21,000.00	0.00	0.00	21,000.00	0.00	100.00
160 - HAZ TREE REM	10,000.00	0.00	0.00	10,000.00	0.00	100.00
<b>00 - FIXED CST/VA</b>	<b>491,080.00</b>	<b>13,313.30</b>	<b>0.00</b>	<b>211,099.76</b>	<b>279,980.24</b>	<b>42.99</b>
<b>40 - OTHER COSTS</b>	<b>83,500.00</b>	<b>6,249.33</b>	<b>0.00</b>	<b>51,935.52</b>	<b>31,564.48</b>	<b>62.20</b>
110 - BUILDING MAI	10,000.00	63.00	0.00	9,688.58	311.42	96.89
120 - STREET SWEEP	2,500.00	0.00	0.00	1,105.00	1,395.00	44.20
130 - DRAIN CLEAN	2,500.00	0.00	0.00	2,635.00	-135.00	105.40
140 - HIGHWY MAINT	25,000.00	312.53	0.00	18,671.96	6,328.04	74.69
150 - ROAD SALT	40,000.00	5,873.80	0.00	18,780.98	21,219.02	46.95



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Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
<b>00 - FIXED CST/VA CONT'D</b>						
170 - CEMETERY MNT	3,500.00	0.00	0.00	1,054.00	2,446.00	30.11
<b>45 - FIXED COSTS</b>	<b>407,580.00</b>	<b>7,063.97</b>	<b>0.00</b>	<b>159,164.24</b>	<b>248,415.76</b>	<b>39.05</b>
100 - HYDRANT RENT	91,380.00	0.00	0.00	45,690.48	45,689.52	50.00
150 - GROUND MAIN	18,100.00	0.00	0.00	12,066.68	6,033.32	66.67
200 - WNTR MNT CON	87,500.00	0.00	0.00	0.00	87,500.00	0.00
225 - FORESTER CON	2,000.00	200.00	0.00	400.00	1,600.00	20.00
250 - STREET LIGHT	29,100.00	2,585.00	0.00	15,136.79	13,963.21	52.02
350 - SOLID WASTE	95,000.00	2,307.85	0.00	51,799.97	43,200.03	54.53
400 - HEATING COST	12,000.00	1,844.39	0.00	5,218.83	6,781.17	43.49
450 - GENL ASSIST	10,000.00	0.00	0.00	3,424.74	6,575.26	34.25
500 - PUBLIC TRANS	26,000.00	0.00	0.00	14,545.28	11,454.72	55.94
525 - AMBULANCE	35,000.00	0.00	0.00	9,600.00	25,400.00	27.43
600 - NETWORK MAIN	1,500.00	126.73	0.00	1,281.47	218.53	85.43
<b>00 - MANDATORY</b>	<b>4,491,295.89</b>	<b>0.00</b>	<b>0.00</b>	<b>2,986,630.72</b>	<b>1,504,665.17</b>	<b>66.50</b>
<b>45 - FIXED COSTS</b>	<b>1,516,954.89</b>	<b>0.00</b>	<b>0.00</b>	<b>1,498,580.14</b>	<b>18,374.75</b>	<b>98.79</b>
625 - REN LOAN REP	36,000.00	0.00	0.00	33,339.75	2,660.25	92.61
650 - OVERLAY	102,213.89	0.00	0.00	0.00	102,213.89	0.00
700 - COUNTY TAX	324,643.00	0.00	0.00	324,643.00	0.00	100.00
750 - SEWER DIST	60,000.00	0.00	0.00	60,000.00	0.00	100.00
800 - TIF FIN	994,098.00	0.00	0.00	1,080,597.39	-86,499.39	108.70
<b>95 - MISC</b>	<b>2,974,341.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,488,050.58</b>	<b>1,486,290.42</b>	<b>50.03</b>
200 - EDUCATION	2,974,341.00	0.00	0.00	1,488,050.58	1,486,290.42	50.03
<b>Final Totals</b>	<b>6,240,865.89</b>	<b>38,371.93</b>	<b>0.00</b>	<b>3,972,417.92</b>	<b>2,268,447.97</b>	<b>63.65</b>



# PERCENTAGE COLLECTED

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Account	YTD Budget Original	YTD Budget Net	- C U R R Debits	M O N T H - Credits	YTD Net	Uncollected Balance	Percent Collected
100 - GENERAL GOVE	632,667.00	6,217,187.15	2,354.23	6,053,298.53	6,053,642.36	163,544.79	97.37
1100 - RE TAX COMM	0.00	2,812,291.02	0.00	2,812,291.02	2,812,291.02	0.00	100.00
1200 - PP TAX COMM	0.00	2,655,925.91	0.00	2,655,925.91	2,655,925.91	0.00	100.00
1300 - EXCISE-BMV	400,000.00	400,000.00	334.02	219,788.54	221,352.36	178,647.64	55.34
1350 - EXCISE-BOATS	2,500.00	2,500.00	28.00	409.00	381.00	2,119.00	15.24
1500 - TAX INT&COST	10,000.00	10,000.00	0.00	2,673.82	3,414.04	6,585.96	34.14
2100 - MUNIC REV SH	111,267.00	111,267.00	0.00	57,937.01	57,937.01	53,329.99	52.07
2200 - LOCL RD ASST	15,000.00	15,000.00	0.00	11,968.00	11,968.00	3,032.00	79.79
2300 - GA REIMBURSE	5,000.00	5,000.00	0.00	822.50	822.50	4,177.50	16.45
2400 - HOMESTD EXMP	0.00	105,542.25	0.00	99,045.00	99,045.00	6,497.25	93.84
2420 - VET REIMBURS	2,000.00	2,000.00	0.00	1,830.00	1,830.00	170.00	91.50
2460 - TREE GROWTH	300.00	300.00	0.00	356.83	356.83	-56.83	118.94
2470 - BETE	0.00	10,760.97	0.00	10,761.00	10,761.00	-0.03	100.00
2500 - SNO MO REIMB	400.00	400.00	0.00	0.00	0.00	400.00	0.00
3100 - CLERKS FEES	700.00	700.00	9.00	358.75	359.75	340.25	51.39
3200 - AGENT FEES	7,500.00	7,500.00	0.00	3,972.00	4,005.00	3,495.00	53.40
3300 - VITAL RECRDS	1,500.00	1,500.00	0.00	905.00	918.00	582.00	61.20
3400 - PLUMB PERMIT	1,000.00	1,000.00	0.00	840.00	840.00	160.00	84.00
3450 - BLDG PERMIT	4,000.00	4,000.00	0.00	5,518.80	5,518.80	-1,518.80	137.97
3460 - ELEC PERMIT	600.00	600.00	0.00	340.00	340.00	260.00	56.67
3500 - MO HO PARK	800.00	800.00	0.00	1,050.00	1,050.00	-250.00	131.25
3600 - CABLE TV FEE	22,000.00	22,000.00	0.00	12,174.87	12,174.87	9,825.13	55.34
3700 - ANIMAL FEES	600.00	600.00	16.00	146.00	134.00	466.00	22.33
4100 - TIF ADM FEES	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00	100.00
4200 - MRC	13,000.00	13,000.00	0.00	128,219.11	128,219.11	-115,219.11	986.30
5000 - MISC REVENUE	500.00	500.00	0.00	32.27	32.27	467.73	6.45
6300 - CEMETERY FEE	1,000.00	1,000.00	0.00	300.00	300.00	700.00	30.00
6350 - CEMETERY LOT	6,000.00	6,000.00	0.00	400.00	400.00	5,600.00	6.67
7100 - INTEREST	25,000.00	25,000.00	1,811.26	23,233.10	21,421.84	3,578.16	85.69
7200 - CAPITAL LOSS	0.00	0.00	155.95	0.00	-155.95	155.95	----
200 - POLICE	1,000.00	1,000.00	0.00	483.00	483.00	517.00	48.30
1000 - FEES & FINES	500.00	500.00	0.00	386.00	386.00	114.00	77.20
3000 - CONC WEAPONS	500.00	500.00	0.00	97.00	97.00	403.00	19.40
300 - FIRE	1,350.00	1,350.00	0.00	0.00	0.00	1,350.00	0.00
1000 - MISC REVENUE	1,350.00	1,350.00	0.00	0.00	0.00	1,350.00	0.00
400 - PUBLIC WORKS	12,330.00	12,330.00	0.00	0.00	0.00	12,330.00	0.00
1000 - WNTR RDS CON	11,520.00	11,520.00	0.00	0.00	0.00	11,520.00	0.00
1005 - HYDRANT CLEA	810.00	810.00	0.00	0.00	0.00	810.00	0.00
500 - RECREATION	9,000.00	9,000.00	50.00	2,500.00	2,450.00	6,550.00	27.22
6000 - COMM CTR RNT	9,000.00	9,000.00	50.00	2,500.00	2,450.00	6,550.00	27.22
Final Totals	656,347.00	6,240,867.15	2,404.23	6,056,281.53	6,056,575.36	184,291.79	97.05



Account-----			-- B A L A N C E --			
Date	Jrnl	Desc---	Debits	Credits	Debit	Credit
0 -		GENERAL FUND			0.00	
1010-00		GENERAL FUND CHECKING			3,534,201.51	
1020-00		CREDIT CARD CLEARING ACCOUNT			2,432.91	
1030-00		EFT ACCOUNT			2,785.43	
1040-00		CASH DRAWERS			900.00	
1060-00		PETTY CASH - TOWN OFFICE			300.00	
1100-00		KATAHDIN AGENCY ACCT			511,479.65	
1110-00		TIF AGENCY			282,264.42	
1120-00		TIF DEVELOPER			2,202.35	
1200-17		2017 REAL ESTATE TAXES			0.00	
1200-18		2018 REAL ESTATE TAXES			112,036.80	
1210-16		2016 TAX LIENS			9,933.41	
1210-17		2017 TAX LIENS			17,932.18	
1300-16		2016 PERSONAL PROPERTY TAXES			4,084.56	
1300-17		2017 PERSONAL PROPERTY TAXES			3,818.76	
1300-18		2018 PERSONAL PROPERTY TAXES			7,334.44	
1340-00		ABATEMENTS			20,224.06	
1360-00		OVERPAYMENT OF TAXES				263.35
1700-00		LAND			587,900.00	
1710-00		LAND IMPROVEMENTS			162,280.00	
1720-00		BUILDINGS			4,325,000.00	
1730-00		BUILDING IMPROVEMENTS			547,146.05	
1750-00		MACHINERY & EQUIPMENT			231,786.44	
1760-00		VEHICLES			1,214,126.00	
1770-00		INFASTRUCTURE			7,583,581.44	
1800-00		ACCUMULATED DEPRECIATION				10,086,585.41
2000-00		ACCOUNTS PAYABLE			0.00	
2150-00		INSURANCE WITHOLDING REIMBURS			882.56	
2200-00		BMV REGISTRATION FEES				617.50
2210-00		BMV SALES TAX				16.50
2220-00		BMV TITLE FEES				33.00
2300-00		IF & W FEES				68.00
2310-00		RV & BOAT REGISTRATION FEES				618.00
2320-00		RV SALES TAX				27.50
2400-00		ANIMAL WELFARE				25.00
2450-00		PLUMBING - STATE				320.00
2500-00		BIRTH CERTIFICATES				2.00
2515-00		MARRIAGE CERTIFICATE				4.40
2520-00		DEATH CERTIFICATE			0.00	
2800-00		DEFERRED REVENUE				46,607.96
2900-30		DTF CAPITAL PROJECTS FUND				220,466.29
2900-70		DTF INVESTMENTS FUND				7,550.00
2950-00		BONDS PAYABLE				269,150.00
2960-00		CAPITAL LEASES PAYABLE				2,807.32
2970-00		COMPENSATED ABSENCES LIABILITY				92,273.00





# General Ledger Detail Report

ALL Accounts  
ALL Months

Account-----			-- B A L A N C E --			
Date	Jrnl	Desc---	Debits	Credits	Debit	Credit
10 - GENERAL FUND CONT'D						
3100-00		UNDESIGNATED FUND BALANCE				748,574.68
3300-00		BUS PASSES			0.00	
3500-00		POLICE FORFEITURE				1,105.50
3600-00		SCHOOL DONATION			0.00	
3700-00		TIF FEES				611,966.42
3800-00		INVEST CAP ASSETS NET REL DEBT				4,279,857.34
3800-01		GASB HOLDING FUND BALANCE		78,853.14		
4000-00		FIRE DEPT DONATIONS				849.58
4005-00		FIRE DEPT GRANT				100.00
4010-00		KING FIRE GRANT				151.95
4020-00		POLICE DEPT DONATIONS				839.88
4030-00		RIVERVIEW PARK DONATION				1,448.00
4035-00		STREET/DRAIN CLEANING			0.00	
4040-00		COMMUNITY GARDEN GRANT				1,304.89
4055-00		GENERAL GOVERNMENT CONSULTANT				13,500.00
4056-00		COMMUNITY CENTER UPGRADES		32,544.58		
4060-00		VEAZIE DAYS				5,520.03
4070-00		EMPLOYEE FUND				303.31
4075-00		VIKING ADVERTISING			0.00	
4080-00		CPR CLASS				338.40
4095-00		PUBLIC WORKS CAPITAL				11,436.26
5000-00		WORKING CAPITAL				600,000.00
5010-00		SICK & VACATION TIME RESERVE				70,013.01
5020-00		INSURANCE RESERVE				62,229.38
5030-00		UNEMPLOYMENT RESERVE				41,059.50
5040-00		HAZARDOUS TREE REMOVAL				13,841.15
5045-00		LEGAL FEES RESERVE			0.00	
8000-00		EXPENSE CONTROL				2,268,447.97
9000-00		REVENUE CONTROL		184,291.79		
		Fund.....				0.00
0 - CAPITAL PROJECTS						
2900-10		DTF GENERAL FUND		220,466.29	0.00	
3060-00		FEMA FIRE GRANT			0.00	
3062-00		CP MUNICIPAL BUILDING				17,479.74
3064-00		CP-PD SAFETY EQUIPMENT-RES				4,343.30
3064-01		CP-POLICE CRUISER				17,137.08
3065-00		CP-TENNIS COURT MAINTENANCE				11,497.49
3067-00		CP-COMMUNITY INVESTMENT				4,200.00
3068-00		CP-MUNICIPAL CREDIT				10,000.00
3069-00		CP-TREE FUND				3,334.52
3070-00		CP-ECONOMIC DEVELOPMENT				5,995.09
3071-00		CP-CABLE FUND				261.40
3072-00		CP-CONSERVATION RESERVE				18,918.16
3073-00		CP-HIGHWAY PROJECTS				61,073.65



Account-----			-- B A L A N C E --			
Date	Jrnl	Desc---	Debits	Credits	Debit	Credit
10 - CAPITAL PROJECTS CONT'D						
3075-00		CP-PUBLIC SAFETY GRANT MA				15,000.00
3076-00		CP-TRAFFIC LIGHT				15,600.70
3077-00		CP-VEMA RESERVE				7,956.37
3079-00		CP-COMPREHENSIVE PLANNING				10,434.60
3080-00		CP-POLICE DEPARTMENT				2,913.90
3081-00		CP-FIRE DEPARTMENT				14,643.84
3083-00		CP-HISTORICAL SOCIETY				10,851.80
3085-00		CP-EXECUTIVE DEPT				13,708.82
3090-00		CP-RENOVATIONS MUNICIPAL BULID				115.83
3100-00		UNDES FD BAL		25,000.00		
		Fund.....				0.00
0 - INVESTMENTS						
					0.00	
1100-00		TRUST FUND INVESTMENTS		202,814.09		
2900-10		DTF GENERAL FUND		7,550.00		
3100-00		UNDESIGNATED FUND BALANCE				128,175.86
3200-00		DESIGNATED FUND BALANCE				82,188.23
		Fund.....				0.00
Final Totals						0.00



# Veazie Community School

1040 School Street Veazie, ME 04401

(207)947-6573 / FAX(207)947-6570

Superintendent of Schools & Principal: Matthew D. Cyr



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## Quarterly Progress Report Veazie Public Schools/Veazie Community School October, 2018 – January, 2019

**TO: Veazie Town Council and Town Budget Committee**

**FROM: Matthew Cyr**

**DATE: January 10, 2019**

### **Work accomplished in the preceding quarter:**

**Facility:** Repaired a leak in the roof and started an annual preventative maintenance plan intended to extend the lifespan of the existing roof and allowing more time to build capital reserve to help fund a replacement in the future.

**Curriculum & School Operations:** Fall athletic teams had successful seasons, hosted 2 cross-country meets that utilized our new park, our after school Coding Club, both basketball teams are currently undefeated. STEM Clubs and Chess Club have been very popular and well attended.

**School Committee & Business Office:** Extended cleaning contract by 5 years with existing company—3Point Cleaning, we have rented the use of our gym to three different basketball organizations on 42 school nights (after hours), and 6 Sunday tournaments—this revenue will help to offset costs related to refinishing the floor and other incidental costs (rental fees are very fair in attempt to promote health/wellness as well as promote our beautiful facility). We successfully navigated the correction of a drafting error related to our budget validation warrants.

**Successes & Concerns:** Robotics Team competed at a regional qualifier in Searsport and won the First Place Champions Award, the First Place Robot Performance Award, and won the head-to-head competition. At the State competition in Augusta held on Saturday, December 8, with 44 teams in attendance from around the Maine, our team had the 7th best programming score, finished 2<sup>nd</sup> place in the playoffs and won the 2<sup>nd</sup> place Innovation Solution Award for an “AI” –Artificial Intelligence program they wrote using a coding language called Scratch. Their program was designed to improve the moral and motivation of astronauts spending lengthy periods of time in space—away from friends, family and home.

Our PTO raised nearly \$3,000 in our annual online auction and continues to effectively raise funds that pay for all field trips, school plays, guest speakers and special requests such as wireless microphones.



# Veazie Community School

1040 School Street Veazie, ME 04401

(207)947-6573 / FAX(207)947-6570

Superintendent of Schools & Principal: Matthew D. Cyr



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## **Work currently being performed:**

**Facility:** RFP for wall repair project, storage solution (garage) project

**Curriculum & School Operations:** RFP for transportation, winter sports teams, ELA work on K-8 spelling program, NWEA data trainings, peer evaluations for staff, writing articles for February edition of THE VIKING

**School Committee & Business Office:** Through regional SMLC work, formed a purchasing group with W.B. Mason

**Successes & Concerns:** Costs for special services (OT, PT, Speech) required by students that were not anticipated during budget development last year

## **Work planned for next period:**

**Facility:** Anticipated energy audit and development of an updated 5 and 10-year capital plan.

**Curriculum & School Operations:** Continued SMLC work with a variety of vendors in search of group purchasing power

**School Committee & Business Office:** FY20 Budget development, new school committee member

**Budgetary Considerations:** High-cost out-of-district placements, and special service costs.





# Veazie Community School

## Budget by Warrant Articles - Total

Statement Code: Articles T

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Amendments 7/1/2017 - 6/30/2018	Amended Budget 7/1/2017 - 6/30/2018	YTD Expended 7/1/2017 - 12/31/2017	Encumbrances 7/1/2017 - 12/31/2017	Amount Remaining 7/1/2017 - 12/31/2017	Percent Remaining 7/1/2017 - 12/31/2017
<b>Total Article 1 - Reg Instr.</b>	\$2,041,913.17	\$0.00	\$2,041,913.17	\$690,120.16	\$965.93	\$1,350,827.08	66.15%
<b>Total Article 2 - Spled Instr.</b>	\$678,978.35	\$0.00	\$678,978.35	\$201,658.33	\$0.00	\$477,320.02	70.29%
<b>Total Article 3 - CTE Instr.</b>	\$25,080.47	\$0.00	\$25,080.47	\$12,933.18	\$0.00	\$12,147.29	48.43%
<b>Total Article 4 - Other Instr.</b>	\$36,094.64	\$0.00	\$36,094.64	\$10,504.44	\$35.90	\$25,554.30	70.79%
<b>Total Article 5 - Stu &amp; Staff</b>	\$198,858.55	\$9,369.83	\$208,228.38	\$85,369.10	\$500.00	\$122,359.28	58.76%
<b>Total Article 6 - System Admin</b>	\$112,977.54	\$27,000.00	\$139,977.54	\$49,865.74	\$0.00	\$90,111.80	64.37%
<b>Total Article 7 - Schd Admin.</b>	\$104,516.52	\$0.00	\$104,516.52	\$61,394.86	\$363.48	\$42,758.18	40.91%
<b>Total Article 8 - Transport.</b>	\$143,300.00	\$0.00	\$143,300.00	\$50,637.09	\$0.00	\$92,662.91	64.66%
<b>Total Article 9 - Op &amp; Maint</b>	\$372,645.00	\$37,039.65	\$409,684.65	\$233,777.55	\$3,578.88	\$172,328.22	42.06%
<b>Total Article 10 - Debt Svc.</b>	\$269,165.12	\$0.00	\$269,165.12	\$269,150.01	\$0.00	\$15.11	0.00%
<b>Total Article 11 - Other</b>	\$40,000.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00	0.00%
<b>Subtotal Adult Education</b>	\$1,760.00	\$0.00	\$1,760.00	\$392.94	\$0.00	\$1,367.06	77.67%
<b>TOTAL BUDGET</b>	\$4,025,289.36	\$73,409.48	\$4,098,698.84	\$1,705,803.40	\$5,444.19	\$2,387,451.25	58.24%



# **Veazie Community School** **Budget by Warrant Articles - Total**

Report # 6334

Statement Code: Articles T

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Amendments 7/1/2018 - 6/30/2019	Amended Budget 7/1/2018 - 6/30/2019	YTD Expended 7/1/2018 - 12/31/2018	Encumbrances 7/1/2018 - 12/31/2018	Amount Remaining 7/1/2018 - 12/31/2018	Percent Remaining 7/1/2018 - 12/31/2018
<b>Total Article 1 - Reg Instr.</b>	\$2,147,288.89	\$0.00	\$2,147,288.89	\$680,283.84	\$499.15	\$1,466,505.90	68.29%
<b>Total Article 2 - SpEd Instr.</b>	\$877,276.22	\$0.00	\$877,276.22	\$293,028.31	\$151.42	\$584,196.49	66.58%
<b>Total Article 3 - CTE Instr.</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
<b>Total Article 4 - Other Instr.</b>	\$38,037.00	\$0.00	\$38,037.00	\$14,252.40	\$0.00	\$23,784.60	62.53%
<b>Total Article 5 - Stu &amp; Staff</b>	\$198,726.48	\$0.00	\$198,726.48	\$84,574.85	\$1,658.53	\$112,493.10	56.60%
<b>Total Article 6 - System Admin</b>	\$132,948.81	\$0.00	\$132,948.81	\$65,794.46	\$323.98	\$66,830.37	50.26%
<b>Total Article 7 - Schl Admin.</b>	\$117,239.36	\$0.00	\$117,239.36	\$60,739.72	\$0.00	\$56,499.64	48.19%
<b>Total Article 8 - Transport.</b>	\$132,000.00	\$0.00	\$132,000.00	\$39,191.72	\$0.00	\$92,808.28	70.30%
<b>Total Article 9 - Op &amp; Maint</b>	\$367,700.00	\$0.00	\$367,700.00	\$209,505.95	\$743.94	\$157,450.11	42.82%
<b>Total Article 10 - Debt Svc.</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
<b>Total Article 11 - Other</b>	\$40,000.00	\$0.00	\$40,000.00	\$15,000.00	\$0.00	\$25,000.00	62.50%
<b>Subtotal Adult Education</b>	\$1,581.64	\$0.00	\$1,581.64	\$790.80	\$0.00	\$790.84	50.00%
<b>TOTAL BUDGET</b>	\$4,052,798.40	\$0.00	\$4,052,798.40	\$1,463,162.05	\$3,377.02	\$2,586,259.33	63.81%



# **Manager's Report For January 14, 2019 Council Meeting**

Since the last Council meeting here are some things I've been working on as well as things occurring around Town.

As you may recall, we had to delay the installation of the camera system in the new Police Station due to grant funding. Once the funding was received, the installation was completed. The system is in great working order and I will be looking to add more cameras to other locations in the municipal building.

A/C Metcalf, staff and I met Casco Bay to discuss Emergency Response to the plant. The meeting was very productive and we have decided to meet on a more frequent basis.

The staff Christmas Party was well attended and numerous awards were issued to employees. This year, I implemented an "Employee of the Year" award for each department. Jacob Reese was recognized for the Fire Department, Brian Nichols for the Police Department and Julie Strout for the Town Office. Congratulations to all who received awards. The awards presented are attached to this report for review.

I continue to work on the Employee Handbook for current and new employees. I have updated and/or reviewed all of the Policies for the Police Department. I will continue to work on updating the policies for the Municipal Office and will facilitate the annual mandatory training for all departments.

Currently the Police Department is short one full time Officer due to one full time Officer pursuing a career in South Carolina and the other full time Officer returning to part time status. After one round of interviews, we have hired one part time Officer but have been unable to fill the full-time position. After speaking with my counterparts around the State, they too are having trouble filling full time positions.

The budget for FY 19/20 has begun. The Budget Committee had their first meeting and I look forward to working with them as we move through the budget process.

Penquis held a ribbon cutting ceremony for the Summit Project in which I attended. 18 stones from the Summit Project that honor fallen soldiers from Penobscot and Piscataquis County will be housed at Penquis for the next 3 months. The ceremony was well attended both by the public and the media.

A Regional Managers luncheon was held in Brewer in which I attended along with numerous are Managers. The luncheon was a good chance speak with other community leaders about what their communities are seeing and dealing with. The guest speaker was a consultant from Sewell who discussed cable contracts.

A/C Metcalf, Sgt. Fizell and I participated in a webinar on reporting and investigating harassment in the work place. Following the training, we held a discussion on our Policy as well as upcoming annual training for Police and Fire personnel. We all agreed the training was beneficial.

# **Manager's Report For January 14, 2019 Council Meeting**

Barney and I met to discuss the snow plowing contract. We have received very few complaints but we also have not had a lot of snow. We also discussed paving plans for the coming season. A decision on schedule will have to be made at a future Council meeting.

The rental of the Community Center by a long-term tenant continues to be a concern. The tenant was most recently 5 months behind in rent. He has since paid for 2 months leaving 3 left to collect. I have spoken to legal and they will be sending a letter to the tenant demanding payment. I also suggest we take another look at the contract and possibly change the language to better protect the Town.

I held a meeting with staff and local contractors to prepare for the audit of our MS4 permit. The meeting was very informative and I we continue to be ready for the audit when it occurs.

The annual mandatory training for Fire and Police Department was conducted by staff and was well received by those in attendance.

The homeowner involved in the 80K action that Council authorized, did not show up for the scheduled court hearing. He has since made contact with me and the area of concern had been cleaned up. We will continue to work with him in hopes to solve this outside of court.

The Fire Department has been awarded a forestry grant which will be used to purchase forest fire fighting gear. The award letter is attached for review.

## **Attachments:**

1. Notice of Workers Comp Audit
2. BASWG January 10, 2019 Meeting Agenda
3. MS4 Annual Report Review
4. Information from Penobscot County Broadband Committee
5. Letter from Senator Jim Dill
6. Notice of FD Grant award
7. Employee Awards presented at Employee Christmas Party

Chris Williams  
300 Westage Business Center Ste 390  
Fishkill, NY 12524



January 4, 2019

Town of Veazie  
1084 MAIN ST  
VEAZIE, ME 04401

Dear Policyholder,

Overland Solutions, Inc., a national premium auditing\* firm, has been requested by Maine Municipal Association WC Fund to conduct a review of your records as required by your insurance policy shown below. When the policy was issued, the premium basis was estimated, and it is now necessary that we review your records to determine actual exposures.

WC Policy # P19590WC2018 01/01/2018 - 01/01/2019

I am scheduled to be in your area at the location listed above on 01/14/2019, between 11:30AM and 1:00PM, and would like to meet with you or your representative. **Please call the number below to confirm your premium audit appointment date and location.**

In order to make this premium audit more time efficient and accurate, please have the following records available for the period of 01/01/2018 to 01/01/2019:

- 941 Quarterly Payroll Tax Reports and State Unemployment Reports
- Overtime paid by classification
- Certificates of Insurance from Subcontractors, if any
- Listing of Clerical/Outside Sales employees & individual duties
- Earnings Records/Payroll summary from Quickbooks, Peachtree, etc.
- Amount Paid to subcontractors or contract laborers / 1099's, if any
- Other (see note below)

Please call to confirm appointment at 207-907-9626

If you do not have any of the above-indicated records, a review of your check register, deposits, or tax returns will be necessary. If you would like to learn more about the premium audit process, please visit our website at <http://www.overlandsolutionsinc.com/premiumauditprocess>.

Thank you for your assistance and cooperation.

Sincerely,

Chris Williams

Overland Solutions, Inc.

207-907-9626; 207-907-9626 Cell; 845-567-1626 Fax; Christopher.Williams@exlservice.com

\*Premium auditing involves obtaining information from a policyholder's financial records in order to adjust insurance premiums. Policyholder information is allocated among various classifications based on state and/or insurance jurisdictional rules and regulations. Results are submitted to insurance carriers for premium adjustment and statistical rate making. Premium Auditing is not the formal examination of financial records for accounting purposes.







## **Bangor Area Stormwater Group Meeting**

**January 10, 2019**

**Location: Council Chambers, Orono Town Hall, Orono, Maine**

**9:00 am – 11:00 am**

### **AGENDA**

- 9:00 am Welcome and Roundrobin Introductions (5 min)**
- Introduction of other stormwater cluster representatives
- 9:05 am Update from Maine DEP (10 min)**  
*Rhonda Poirer, Maine DEP*
- 9:15 am MS4 Permit Planning (30 min)**
- Review of DEP requirements for extended permit compliance – *Rich May*
  - Update on MEWEA letter to DEP – *Rich May*
  - Approval by DEP for BASWG to pursue current E&O regional strategy – *Rich May*
  - Sharing about a new role with ISWG – *Kristie Rabaska*
  - Group discussion and planning
- 9:45 am Education & Outreach - Multicluster Sharing and Plans (60 min)**
- Sharing ideas about individual cluster activities and intercluster coordination
    - Southern Maine Stormwater Working Group - *Kristie Rabaska*
    - Interlocal Stormwater Working Group - *Damon Yakovleff*
  - Presentation of revised outreach concepts – *Pulse Marketing Staff*
  - Other E&O Business – Science Festival, Childrens' Museum Exhibit, etc. – *Rich May*
  - Group discussion about E&O directions
  - If time allows: Review of proposed website edits and additions – *Brenda Zollitsch*
- 10:45 am Organizational Business (15 min)**
- Approval of November meeting minutes
  - Treasurer's update
  - Nominations for BASWG Executive Committee (election in February)
  - Discussion about proposal for new meeting schedule after February meeting
  - Grants update
- 11:00 am BASWG Meeting Adjourns**  
*Executive Committee members should be prepared to stay for up to 30 minutes after the meeting to address any items, if needed.*





JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
ACTING COMMISSIONER

January 3, 2019

Mark Leonard  
Town Manager, Police and Fire Chief, Stormwater Coordinator  
1084 Maine Street  
Veazie, Maine 04402

Sent via email to: [mleonard@veazie.net](mailto:mleonard@veazie.net) , [pruck@stillwaterenv.com](mailto:pruck@stillwaterenv.com)

RE: Municipal Separate Storm Sewer System (MS4) Annual Report Review PY five 2017-2018, Town of Veazie, permit number MER041001

Dear Mr. Leonard,

The Department has reviewed the Town of Veazie's permit year ("PY") five MS4 annual report for the Department's 2013 MS4 GP. This reporting period covers from July 1, 2017 to June 30, 2018. This review is for General Permit number MER041001. The purpose of the annual report is to provide a regular opportunity for the municipality to report on their compliance with the MS4 permit. The Department's review, including comments, questions and requests for additional information, are based solely on information the municipality has provided within the annual report. Because this review is based on self-reporting, it is in no way a validation of said information by the Department, nor a finding by the Department of the municipality's actual compliance with the MS4 permit. Any MS4 permit non-compliance identified during a municipal MS4 audit will be addressed by separate correspondence. Our comments on your annual report are summarized for each Minimum Control Measure ("MCM") below.

**Minimum Control Measure 1. Education & Outreach**

**a. Required Strategies.**

- i. *Raise Awareness (Goal 1): Beginning July 1, 2013, the permittee shall continue their outreach efforts from the previous permit cycle while developing or revising an existing Awareness Plan.*
  1. *Develop or revise a Plan to Raise Awareness: By February 1, 2014, each permittee or stormwater group of which the permittee is a member shall have a new Awareness Plan or revise an existing Plan to raise awareness of stormwater issues. The Plan's goal must be to raise awareness of polluted stormwater runoff issues such as the path stormwater runoff takes, sources of stormwater pollution, and the impact that polluted stormwater runoff has in the community or communities.*
  2. *By December 1, 2013, the permittee shall submit a draft Awareness Plan to the Department for review and approval. The Stormwater Awareness Plan is considered approved as of February 1, 2014, unless the permittee receives written communication from the Department indicating non-approval. The permittee shall begin implementation of the Stormwater Awareness Plan within one week of its approval.*

*The Stormwater Awareness Plan must identify:*

- a) *The target audience*
- b) *The outreach tool(s) to be used*
- c) *The message*
- d) *The distribution system*
- e) *The time line and implementation schedule*
- f) *The person(s) responsible for implementation*
- g) *An impact evaluation protocol*

AUGUSTA  
17 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0017  
(207) 287-7688 FAX: (207) 287-7826

BANGOR  
106 HOGAN ROAD, SUITE 6  
BANGOR, MAINE 04401  
(207) 941-4570 FAX: (207) 941-4584

PORTLAND  
312 CANCO ROAD  
PORTLAND, MAINE 04103  
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE  
1235 CENTRAL DRIVE, SKYWAY PARK  
PRESQUE ISLE, MAINE 04769  
(207) 764-0177 FAX: (207) 760-3143

1. *By January 15, 2014, each permittee shall have a new or revised Adoption Plan with the goals of promoting behavior change through the implementation of BMPs. Each permittee or stormwater group of which the permittee is a member shall select at least one specific BMP to target for a focused outreach plan. In order to facilitate statewide consistency and efficient use of resources, permittee may work collaboratively where applicable to develop and implement a*

*Statewide BMP Adoption Plan that allows for regional flexibility. The permittee shall target at least 15% of the segmented audience to adopt the targeted BMPs.*

2. *By November 1, 2013, the permittee shall submit the draft BMP adoption Plan to the Department for review and approval. The BMP Adoption Plan is considered approved as of January 15, 2014, unless the permittee receives written communication from the Department indicating non-approval. The permittee shall begin implementation of the BMP Adoption Plan within one week of its approval.*

*The BMP Adoption Plan must identify:*

- a) *The BMP*
- b) *The target audience*
- c) *The outreach tool(s) to be used*
- d) *The message*
- e) *The distribution system*
- f) *The time line*
- g) *The person(s) responsible for implementation*
- h) *An impact evaluation protocol*
- i) *A plan modification protocol (this must include DEP approval of signification plan modifications)*
- j) *The Goal (e.g., the targeted level of change as a result of the outreach effort)*

3. *The permittee shall include a review of the BMP Adoption Plan in each of its Annual Reports. The review must include process indicators which assess the permittee's execution of the BMP Adoption Plan. The permittee shall also include impact indicators according to the following schedule unless otherwise indicated in the approved BMP Adoption Plan: in Year 1, the permittee will assess the target audience to set the baseline and inform the development of the BMP Adoption Plan. In year 3, the permittee will conduct a preliminary evaluation and assessment on both the progress of implementing the plan as well as the impact the efforts are having on the target audience. In year 5 the permittee shall provide an in-depth assessment of both the implementation and the impact of the BMP Adoption Plan.*
4. *The permittee shall include in its fifth year Annual Report a comprehensive review of the BMP Adoption Plan. The review must include an analysis of the process indicators and impact indicators.*

- iv. *Permittees will enhance their education and outreach efforts in their impaired or priority watershed or work to address a stormwater pollutant issue of regional or statewide significance.*

1. *Permittees with an impaired waterbody may either target a specific activity that if successfully addressed will improve and/or protect water quality in the priority or impaired watershed(s) or the permittee may implement option 2 below. The effort can be undertaken individually or collectively by MS4s. Examples include developing an outreach effort to encourage stormwater BMPs Owners to properly maintain their BMPs or target an audience to increase the use of LID practices within the priority watershed.*
2. *Permittees may choose instead to work singly or collaboratively on a common regional or statewide stormwater pollutant issue. Such issues include but are not limited to elevated chloride in waterbodies from winter salt applications or the toxic constituents associated with the application of coal tar sealants. The goal of the effort should be to reduce or eliminate the pollutants(s) of concern.*
3. *By July 1, 2014, each permittee shall provide a draft plan on how it plans to meet either permit requirements iv 1 or 2 with elements a-h below, by November 1, 2014, each permittee shall provide a final plan with implementation to begin by January 5, 2015.*

- a. *Identify the specific stormwater activity or pollutant to be addressed*
- b. *The target audience(s)*
- c. *The outreach tool(s) to be used*
- d. *The message and the BMPs to be encouraged*
- e. *The time line and implementation schedule*
- f. *The person(s) responsible for implementation*
- g. *The goal of the outreach effort*
- h. *An impact evaluation protocol*

4. *The permittee shall report the progress and results of the Targeted outreach effort in the Annual Report. In the fifth year Annual Report will include a comprehensive review of the outreach effort. The review must include an analysis of the process indicators and impact indicators.*

- v. *Compliance with this minimum control measure will be based upon whether the permittee:*

- a) Continued existing education and outreach efforts
- b) Developed both an Awareness Plan and a BMP Adoption Plan
- c) Successfully executed the plans
- d) Reported process and impact indicators, and Completed annual reports and a 5-year analysis of the plans.

*Ultimately, the adoption and use of BMPs by the targeted audience(s) to reduce polluted stormwater runoff is the goal of this section but is not a condition of compliance with the education and outreach minimum control measure.*

**b. Suggested Strategies.**

- i. *Schools. Each permittee or regional stormwater group is encouraged to develop an outreach plan directed at its school age population. It is recommended that students receive information regarding:*
  - The definition of stormwater
  - The path stormwater takes
  - The sources of pollution in stormwater
  - The harmful effects of polluted stormwater
  - BMPs in age appropriate concepts and materials
- 1. *The permittee is encouraged to include in each of its Annual Reports, a review of the plan. the review could include process indicators which assess the permittee's execution of the school Outreach Plan, and impact indicators which assess the effectiveness of the plan.*
- 2. *The permittee is encouraged to include in its fifth year Annual Report a comprehensive review of the school Outreach Plan. The review could include an analysis of the process indicators and an analysis of the impact indicators.*
- ii. *Partnering with local organizations: A critical mass of community (e.g., a neighborhood, a social group, or some sort of group with identifiable and similar characteristics) must accept new ideas and behaviors for those new ideas and behaviors to spread. With this in mind, a permittee may wish to include in its outreach efforts various local organizations which may be able to assist in helping to spread the stormwater message. Examples of potential partner organizations include: girl and boy scouts, fish & game clubs, water districts, conservation commissions, garden clubs, rotary, religious organizations, ethnically based groups, and watershed associations.*
- iii. *Involving members of the community in the implementation of BMPs.*

**CONDITION FOUND:** After reviewing both the Town of Veazie's (Town) and Bangor Area Stormwater Group's (BASWG) Annual Reports (AR) we found that the Town through their membership and participation in the BASWG along with local efforts met the required MCM 1 elements through a variety of activities including hosting a stream cleanup with school kids (nice adjustment to the lack of volunteers), E-Waste collection, participating in the Maine Science Festival and Science Museum display. In addition, the BASWG has recognized the changing media landscape and is actively pursuing and using social media. The focus has been on Facebook and Instagram posts on BASWG's accounts. Veazie may want to start cross pollinating their local social media outlets (i.e. Facebook) with BASWG information as BASWG depends more and more on social media to achieve results.

PY5, unlike previous PYs, required a comprehensive review of the outreach effort. *"The review must include an analysis of the process indicators and impact indicators."* The intent of the review is to identify what efforts are effective and which are ineffective to move forward into the next permit. For reasons not identified in either the Town's or BASWG's reports the statewide evaluation effort failed to garner a significant sample size for the area, however, the Pulse survey did provide the needed evaluation for elements (i) and (iii). Veazie completed evaluation of the Municipal Outreach effort (ii).

The AR provides good detail (dates, numbers, topics) regarding (ii) Permit Awareness for Municipal Officials and staff to indicate the Town is meeting these permit requirements. The AR provides some information regarding element (iv) Enhanced Education and Outreach for Chloride Reduction, but could provide more.

**Request 1A:** The AR lists the elements of the Level of Service Plan (LOS) such as Equipment maintenance practices and Regular calibration of chloride application equipment but fails to indicate how these elements were met. For example,

what were Veazie's equipment maintenance practices or when are they done? What is 'regular' calibration? And when was it done? Please include in future ARs, information on either what, when or how Veazie accomplished the plan rather than list what is in the plan.

## **MCM 2. Public Involvement Participation**

### **a. Required Strategies.**

- i. *Public notice requirements. The permittee shall comply with applicable state and local Public Notice requirements using effective mechanisms for reaching the public, and comply with the public notice requirements of the Maine Freedom of Access Act, 1 M.R.S.A. §§ 401 et seq. ("FOAA") when the permittee involves stakeholders in the implementation of this General Permit. The permittee shall document the meetings and attendance through the annual report as a way of measuring this goal.*
- ii. *Public Event. The permittee or regional stormwater group of which the permittee is a member shall annually host/conduct or participate in a public event (for example, storm drain stenciling, stream clean-up, household hazardous waste collection day, volunteer monitoring, neighborhood educational events, conservation commission outreach program, urban Impaired Stream outreach program, or adopt a storm drain or local stream program). The event must include a pollution prevention and/or water quality theme. The target audience does not need to be the entire urbanized area but should be aimed at a segment of the population that the permittee wishes to reach. The permittee is encouraged to plan this event and consult with the Department to ensure it will satisfy this permit's requirements.*
  1. *The permittee shall include a report of the public event in each of its Annual Reports. The report must include process indicators which assess the permittee's planning and execution, as well as impact indicators which assess the effectiveness of the event.*
  2. *The permittee shall include a comprehensive review of the public events in its fifth year Annual Report that must include an analysis of the process indicators and impact indicators.*

**b. Suggested Strategies.** *If there are a variety of ethnic or economic groups in the community, the permittee could develop specific public participation outreach opportunities for these communities.*

**CONDITION FOUND:** After reviewing both the Town's and BASWG's AR we found that the Town through their membership and participation in the BASWG as well as activities completed by the Town (stream clean up, Maine Science Museum, Maine Science Festival) met MCM 2 requirements.

## **MCM 3. Illicit Discharge Detection and Elimination**

**a. Required Strategies.** *Each permittee shall develop, implement and enforce a program to detect and eliminate illicit discharges and non-stormwater discharges, as defined in 06-096 CMR 521 (9)(b)(2), except as provided in Part IV(H)(3)(c) of this permit.*

- i. *Permittees subject to the 2008 MS4 General Permit shall continue to keep their map(s) current and ensure that maps are reviewed for any updates at least annually.*
- ii. *Permittees subject to the 2008 MS4 General Permit shall to the extent allowable under State or local law, continue to implement, and provide annual reporting of the permittee's non-stormwater discharge ordinance that effectively prohibits, unauthorized non-stormwater discharges into the permittee's storm sewer system.*
- iii. *Permittees subject to the 2008 MS4 General Permit shall continue to implement its prioritized dry weather outfall inspection plan based on drainage areas such as an urban impaired stream watershed, or based on a watershed or sub-watershed that the permittee has identified as having the greatest potential threat to the receiving water. (See guidelines and Standard Operating Procedures for Stormwater Phase II Communities in Maine Volume 1 and 2). The SOP can be obtained from the following website <http://www.thinkbluemaine.org/docs/index.htm> under the illicit discharge detection and elimination section.*

*Permittees subject to the 2008 MS4 General Permit shall revise their outfall inspection plan and continue conducting dry weather inspections in different watersheds or sub-watersheds as approved by the Department and evaluate discharges for*



- illicit connections.*
- iv. *Permittees not subject to the 2008 MS4 General Permit shall, by no later than June 30, 2018, develop and implement a strategy to detect any illicit discharges to their open ditch system within their highest priority watershed, to the extent allowable under State or local law. Permittees subject to the 2008 MS4 General Permit shall continue to implement an illicit discharge /illicit connection detection program based upon a schedule approved by the Department.*
  - v. *By June 30, 2016, each permittee shall develop a list of septic systems in its highest priority watershed that are 20 years old or greater and which may discharge to the MS4 if the system fails. By June 30, 2017, each permittee shall implement a drive-by evaluation and documentation program of septic systems in its highest priority watershed that are 20 years old or greater and which have the potential to discharge into the MS4. This septic system inspection and documentation program must include a mechanism for addressing any discharges to the MS4 from malfunctioning septic systems.*
- b. *Suggested: Each permittee may develop and implement an annual municipal household Hazardous waste collection, or participate in an annual regional household hazardous waste collection program.*
- c. *Non-Stormwater Discharges. This permit authorizes the following non-stormwater discharges provided they do not contribute to a violation of water quality standards as determined by the Department. These discharges must be addressed in the Plan if they are identified by the permittee as significant contributors of pollutants to the regulated small MS4.*
- *Landscape irrigation*
  - *Diverted stream flows*
  - *Rising ground waters*
  - *Uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20))*
  - *Uncontaminated pumped ground water*
  - *Uncontaminated flows from foundation drains*
  - *Air conditioning condensate*
  - *Irrigation water*
  - *Flows from uncontaminated springs*
  - *Uncontaminated water from crawl space pumps*
  - *Uncontaminated flows from footing drains*
  - *Lawn watering runoff*
  - *Flows from riparian habitats and wetlands*
  - *Residual street wash water (where spills/leaks of toxic or hazardous materials have not occurred unless all spilled material has been removed and detergents are not used)*
  - *Hydrant flushing and firefighting activity runoff*
  - *Discharges from potable water sources and water line flushing*
  - *Individual residential car washing*
  - *Dechlorinated swimming pool discharges*

**CONDITION FOUND:** During PY5, the Town of Veazie confirmed the mapped location of 295 catch basins. MDOT supplied the Town with a list of potential storm sewer interconnections which were field checked and added to the Town's infrastructure maps. During PY5, 34 outfalls were inspected and evaluated for illicit discharges during dry weather and four were found to have dry weather flows. All four were sampled for potential illicit discharge and at a follow up inspection of the four outfalls only one was flowing; additional sampling for E-coli will be conducted at this outfall in next permit cycle. 58 open ditch segments were inspected in the Town's highest priority watershed, Meadow Brook, and no illicit discharges or connections were observed. A total of 70 hydrants are flushed twice a year by the Orono-Veazie Water District and all hydrants have been categorized for dechlorination based on proximity to MS4system.

**Request 3A:** Please report the E. coli sampling results in the next annual report from the sample taken in July 2018.

#### **MCM 4. Construction Site Stormwater Runoff Control**

*Each permittee shall develop, implement, and enforce a program, or modify an existing program, to reduce pollutants in any*



stormwater runoff to the regulated small MS4 from construction activities that result in a land disturbance of greater than or equal to one acre. Reduction of stormwater discharges from construction activity disturbing less than one acre must be included in the program if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more. The program must include, but not be limited to, the development and implementation of:

- a. If the permittee chooses to rely on either the Maine Construction General Permit ("MCGP") and if applicable Chapter 500, Stormwater Management, the program must include the development and implementation of:
  - i. Procedures for notifying construction site developers and operators of the requirements for registration under the Maine Construction General Permit or Chapter 500, Stormwater Management for the discharge of stormwater associated with construction activities; and
  - ii. Document every construction activity that disturbs one or more acres within the UA.
  - iii. Implement site inspections procedures to ensure projects are in compliance with the MCGP and Chapter 500, Stormwater Management. In watersheds of Urban Impaired Streams, and in the permittee's highest priority watershed, inspect the construction activity at least three times with one inspection at project completion to ensure that all post construction BMPs were properly installed, and that final stabilization of the site has been completed. All construction inspections must be properly documented. For other watersheds, inspect the construction activity a minimum of twice, with one inspection at project completion to ensure that all post construction BMPs were properly installed, and that final stabilization of the site has been completed.

**CONDITION FOUND:** The Town of Veazie notifies developers and operators of the Construction General Permit and Chapter 500 registration requirements. The Town implements and enforces its Construction Ordinance requiring erosion and sediment control measures. Ballymote Crossing, a cluster subdivision, was the only construction project that triggered these requirements in PY5. The project started construction on 6/5/18; the initial inspection was conducted on 6-30-18 and no corrective actions were required.

#### **MCM 5. Post Construction Stormwater Management**

- a. **Required Strategies.**
  - i. Each permittee shall develop, implement, and enforce a program to address stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale, that discharge into the MS4. This program shall ensure that controls are in place that will prevent or minimize water quality impacts.
  - ii. To ensure adequate long-term operation and maintenance of post construction BMPs, each permittee subject to the 2008 MS4 General Permit shall continue to implement a post construction discharge ordinance, or similar measure approved by the Department. This ordinance or similar measure must stipulate that the owner or operator of a post construction BMP described in Part IV(H)(5)(a)(i) provide the permittee with an annual report documenting that the BMP is adequately maintained and is functioning as intended or requires maintenance. If the post construction BMP requires maintenance, the owner or operator shall provide a record of the deficiency and corrective action(s) taken to the permittee. In permit year two and in subsequent permit years, each permittee shall include the following in their annual report:
    - the cumulative number of sites that have post construction BMPs discharging into their MS4;
    - a summary of the number of sites that have post construction BMPs discharging into their MS4 that were reported to the municipality;
    - the number of sites with documented functioning post construction BMPs; and
    - the number of sites that required routine maintenance or remedial action to ensure that the post construction BMP is functioning as intended.
  - iii. Each permittee shall annually inspect a percentage of post construction BMPs located in the direct watershed of a lake most at risk from new development or in watersheds of an urban impaired stream. If the owner or operator of a post construction BMP hires a qualified third party inspector, the permittee will have no inspection requirements. If the owner or operator of a post construction BMP does a "self" inspection, the permittee is required to conduct the following inspection schedule.
    - 1-10 post construction sites: inspect at least one site, or 40% (whichever is greater)
    - 11-30 post construction sites: inspect at least four sites, or 30% (whichever is greater)

*31-60 post construction sites: inspect at least nine sites, or 25% (whichever is greater)*  
*61-100 post construction sites: inspect at least fifteen sites, or 20% (whichever is greater)*  
*101-160 post construction sites: inspect at least twenty sites, or 17% (whichever is greater)*  
*Over 160 post construction sites: inspect at least twenty-seven sites, or 11% (whichever is greater)*

- iv. *Develop and implement a procedure for notifying site developers to consider incorporating low impact development techniques.*

**CONDITION FOUND:** There have been no construction projects that require post construction inspections in the Town of Veazie since the Post-Construction Ordinance was adopted in 2009.

## **MCM 6. Pollution Prevention/Good Housekeeping for Municipal Operations**

### **a. Required Strategies.**

- i. *Permittees subject to the 2008 MS4 General Permit shall continue to maintain their inventory of properties, facilities and activities, and continue implementation of their operation and maintenance plans. These procedures must address as applicable:*
- *Proper use, storage and disposal of petroleum and non-petroleum products, hazardous materials, waste materials, pesticides and fertilizers including minimizing the use of these products, and an alternative product analysis;*
  - *Spill response and prevention;*
  - *Vehicle and equipment storage, maintenance and fueling;*
  - *Amount and type(s) of deicing materials used each deicing season*
  - *Landscaping and lawn care including, where applicable, an evaluation of reduced mowing frequencies, establishing and maintaining buffers, cutting vegetation within 100 feet of a stormwater conveyance or surface water;*
  - *Erosion and sedimentation control;*
  - *Feeding gulls, waterfowl or other wildlife.*
- ii. *Using training materials that are available from the EPA, the State, regional stormwater groups or other organizations, Guidelines and Standard Operating Procedures For Stormwater Phase II Communities in Maine volumes 1 and 2, and the Think Blue Maine website, [www.thinkbluemaine.org](http://www.thinkbluemaine.org) this program must include employee training to prevent and reduce stormwater pollution from municipal operations and facilities. The permittee shall report annually on the types of trainings presented, the number of municipal and contract staff that received training, the length of the training, and training effectiveness.*
- iii. *The permittee shall develop and implement a program to sweep all publicly accepted paved streets and publicly owned paved parking lots maintained by the permittee at least once a year as soon as possible after snowmelt.*
- iv. *The permittee shall develop and implement a program to evaluate and, if necessary, clean catch basins and other stormwater structures that accumulate sediment at least once every other year and dispose of the removed sediments in accordance with current state law. The permittee shall clean catch basins more frequently if inspections indicate excessive accumulation of sediment. Excessive accumulation is greater than or equal to 50 percent filled.*
- v. *The permittee shall evaluate and implement a prioritized schedule, as necessary, for repairing or upgrading the conveyances, structures and outfalls of the regulated small MS4.*
- vi. *Permittees not subject to the 2008 MS4 General Permit shall by June 30, 2015, develop and implement a stormwater pollution prevention plan ("SWPPP") for the following municipal operations: public works facilities, transfer stations, and school bus maintenance facilities operated by the permittee unless the facility is currently regulated under Maine's Industrial Stormwater Program. The SWPPP must meet the conditions and requirements including quarterly visual monitoring per Maine's Multi-Sector General Permit ("MSGP") Stormwater Discharge Associated with Industrial Activity, published April 26, 2011. The SWPPP outlines sources of potential stormwater pollutants and the methods by which these pollutants will be reduced or prevented from entering Waters of the State, other than groundwater, or to an MS4. The Plan identifies in writing a SWPPP team of facility personnel as well as a SWPPP team leader who is ultimately responsible for SWPPP implementation. The Department has developed a generic SWPPP for municipal operations which can be modified by the permittee for individual facilities as required by this permit. Contact the Municipal and Industrial Stormwater Coordinator for an electronic copy of the SWPPP, Quarterly inspection forms, visual monitoring forms or for*

*technical assistance, including on-site assistance, to meet this permit obligation. Permittees subject to the 2008 MS4 General Permit shall continue to implement and update their SWPPP(s) to ensure it meets Maine's April 26, 2011 MSGP requirements including visual monitoring. The Department shall honor request for technical assistance including on-site technical assistance inspections and SWPPP training.*

**CONDITION FOUND:** The Town of Veazie reviewed its Operations and Maintenance (O&M) Plan during PY5 and no changes were necessary. Six stormwater team members attended 4(quarterly) meetings to discuss stormwater related topics and the Town's stormwater coordinator attended training on general O & M pollution prevention training sponsored by the Penobscot nation and held in Orono on 10-26-17, and five Town Council Members and five Planning Board members received a Stormwater 101 packet and the Stormwater Coordinator updated the Town Council quarterly during PY5 on stormwater related issues.

In PY5 the Town did not apply sand to any Town roads (they applied only salt). Therefore, no street sweeping was conducted during Spring of PY5. Road Salt application totaled 728 tons of road salt. The Town has continued to use contractors for the Public Works and are implementing a Level of Service Plan.

During PY5, the town inspected and cleaned all of the 284 catch basins in the regulated urbanized area of Town. The 18 cubic yards of collected material from catch basin cleaning was transported to Juniper Ridge Landfill for disposal. The Town prioritizes infrastructure repairs, maintenance, and upgrades based on inspections. In PY5, 3 catch basins on Olive Street were rebuilt, portions of the stormwater system on Davis Drive were rebuilt during a road repair/entrance project, and outfalls on Davis Drive and Veazie Street were stabilized with riprap. Based on PY5 inspections, 5 catch basins were identified as high priority for maintenance and have been scheduled for repair prior to June 30, 2019.

Waste and trash management for PY5 resulted in 568 tons of municipal solid waste and 77 tons of zero-sort recycling and approximately two tons of electronic waste.

**Question 6A:** What was the effectiveness of the training and how was that determined?

**Question 6B:** Did the Town use any sand or sweep any parking lots or municipal areas in PY5?

### Conclusion

The Town of Veazie has done a good job developing its 2017-2018 MS4 annual report; the report is well organized and for the most part supplied necessary supporting information for the Department to evaluate compliance based on a reviewing the document. The Department has inserted in bold font individually numbered "Questions:" and "Requests:" for items that must be addressed in the Town's response to this review letter. Please answer all questions and request the Department has asked as part of its review by no later than March 5, 2019.

If you have any questions regarding this report or Maine's municipal stormwater program do not hesitate to call me.

Sincerely,



Jana Wood, Environmental Specialist  
MDEP, 106 Hogan Road, Suite 6  
Bangor, Maine 04401  
207-215-7889





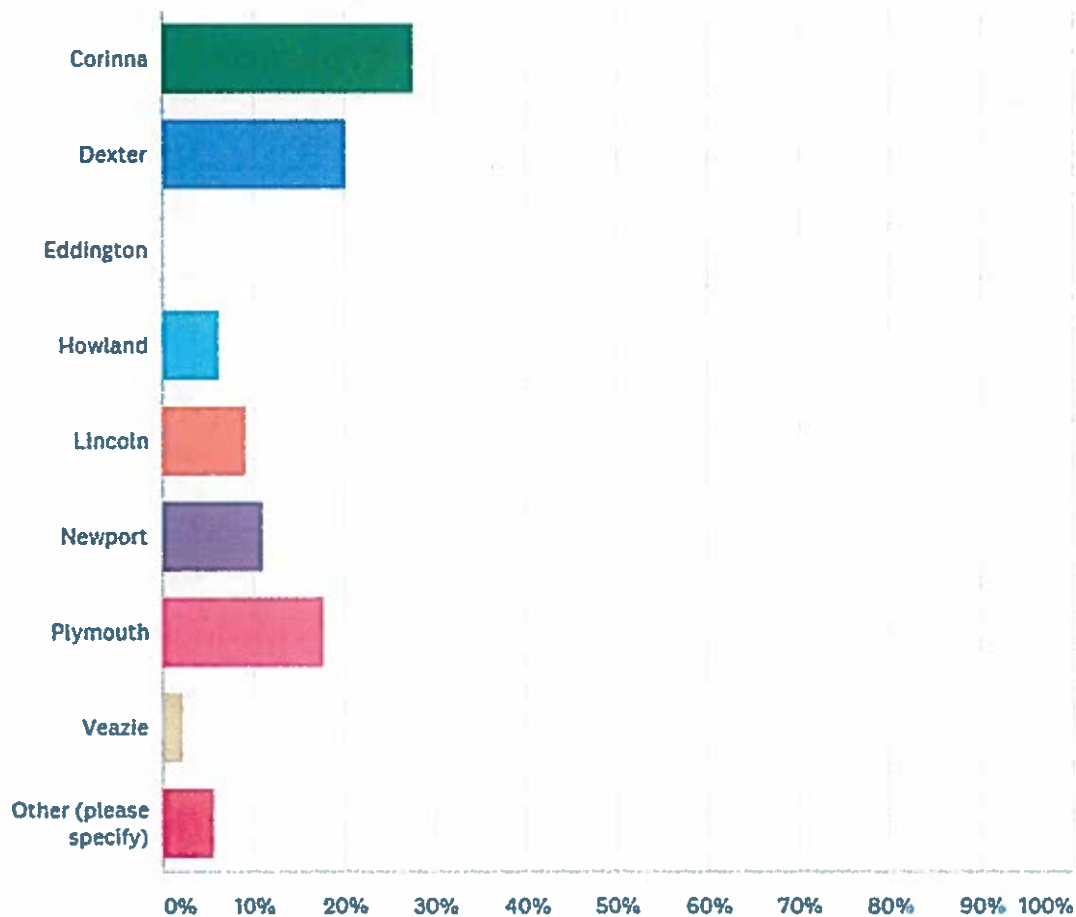
Memo: To Penobscot County Broadband Committee Communities  
From: Mark Ouellette, Axiom  
Date: December 12, 2018

Re: Survey Results and Analysis

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**Background:**

The eight communities named in the ConnectME grant were charged with distributing and collecting surveys on their general satisfaction with the internet connectivity at their home. Combined, seven of the eight communities received over **445 responses**.

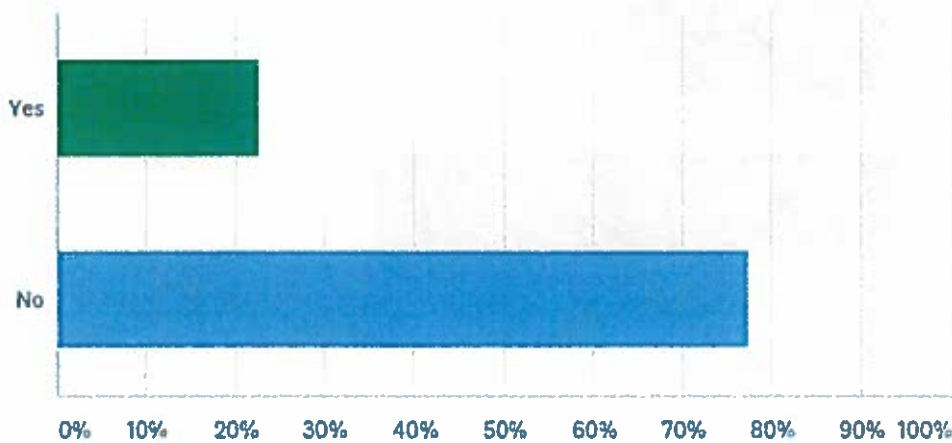


ANSWER CHOICES	RESPONSES	
Corinna	27.64%	123
Dexter	20.22%	90
Eddington	0.00%	0
Howland	6.29%	28
Lincoln	9.21%	41
Newport	11.01%	49
Plymouth	17.75%	79
Veazie	2.25%	10
Other (please specify)	5.62%	25
TOTAL		445

When asked who the provider was, there were four companies that served the bulk of the respondents:

ANSWER CHOICES	RESPONSES	
Consolidated Communications (FairPoint Communications)	15.21%	66
Spectrum (Time Warner Cable)	28.11%	122
Comerstone/Maine Stream Internet	0.23%	1
GW	0.92%	4
Otelco (OT&T)	17.74%	77
TDS	22.12%	96
UniTel	0.23%	1
Bee Line Cable	0.00%	0
Premium Choice	1.84%	8
Red Zone	0.00%	0
Other (please specify)	13.59%	59
TOTAL		434

When asked if they were happy with their current provider, overwhelmingly the answer was "no".



Respondents were asked to tell us why they were not satisfied. There were two main reasons:

- The service is too expensive for what they received for service
- The service was unreliable and makes it difficult to work from home

Here are some quotes:

"Expensive"- Spectrum user in Dexter

"The service is okay, but the price is outrageous and when things go wrong, the company is nearly impossible to reach. I hate this company, but there is no one else"- Spectrum user in Newport

"Too slow and too costly, spotty connection"- Consolidated user in Dexter

"We never have service whether is beautiful outside or not. We both can work from home but limited access to internet makes it hard"- HughesNet user in Corinna.

"It keeps going on and off, not very good service"- Spectrum user in Corinna

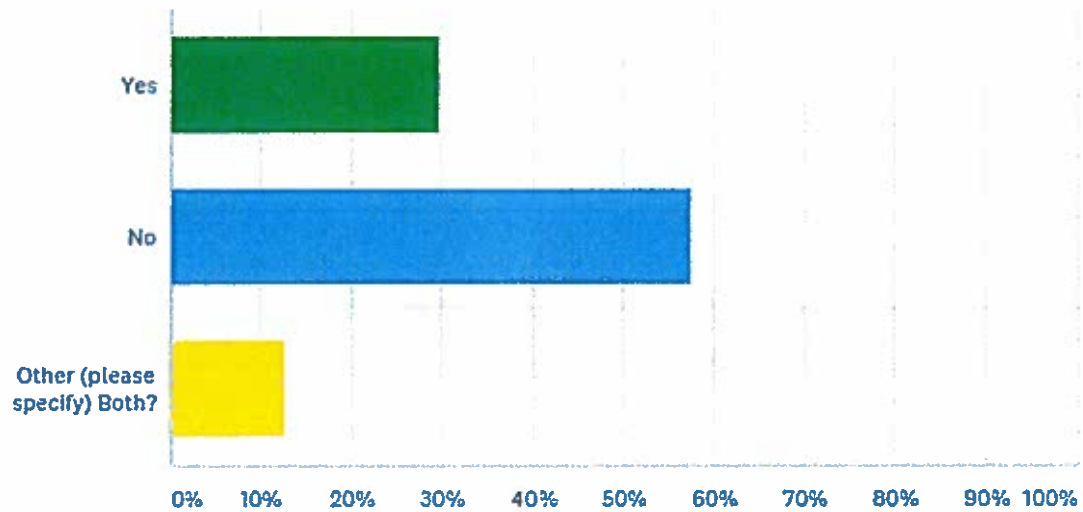
"Bad at times, cuts in and out"- Spectrum user in Lincoln

"no service to my property"- Howland

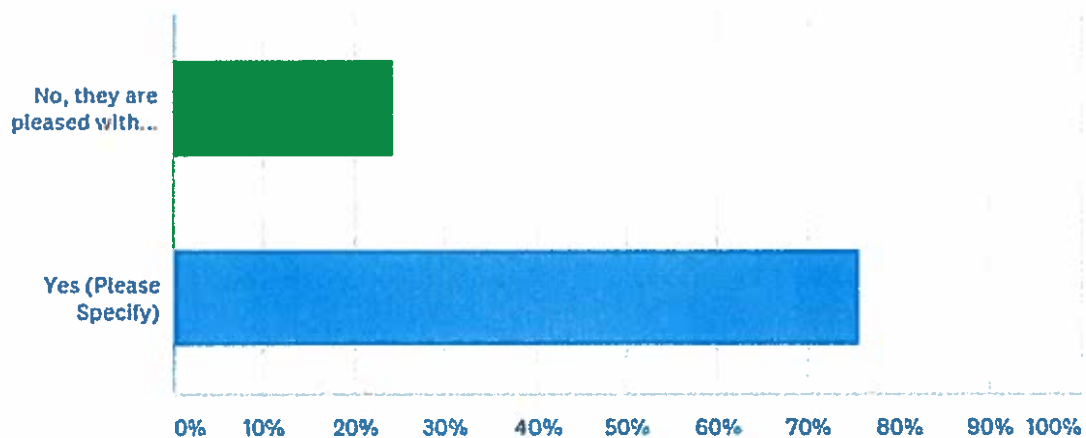
"I am currently on the fastest plan for my area, my connection speeds are less than 10Mbps down and 1Mbps up". Otelco user in Plymouth

"very poor quality service. TDS advertises high speeds however the reality is speeds are extremely slow. I work from home and am dependent on good quality wi-fi. And on a personal level, we cannot stream a movie"- TDS user in Corinna

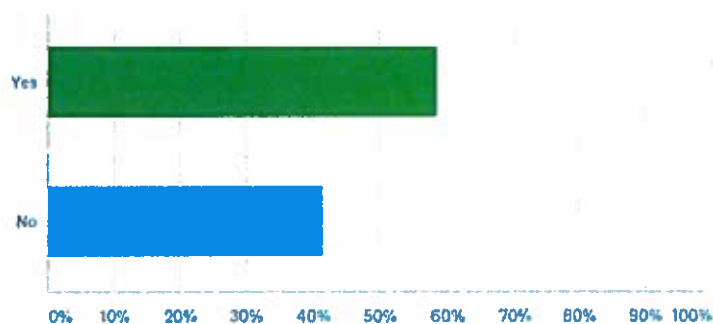
Work from home is a significant segment of your respondents: (132) 30%



And frustrated.... When work from home people were asked if frustrated with connection?



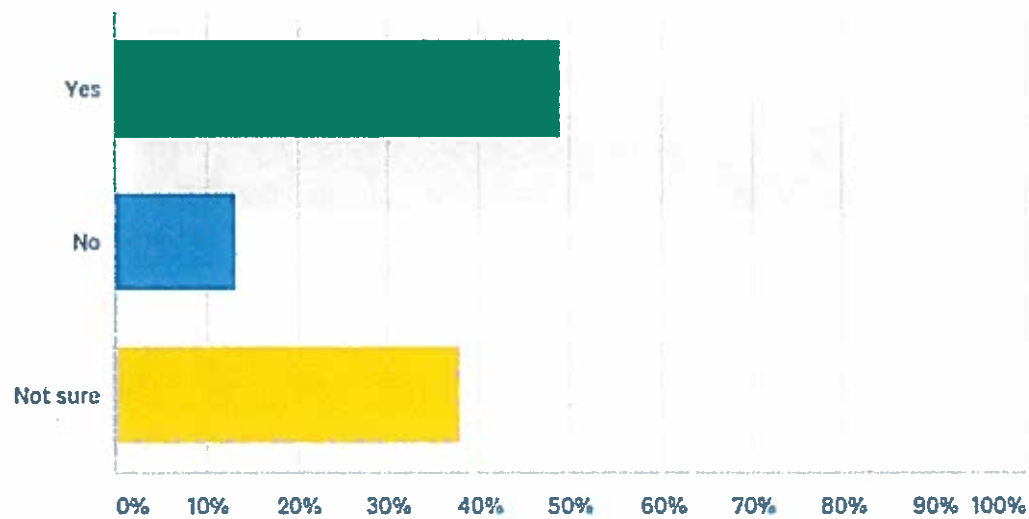
Near 60% of respondents say school age children and adults use the internet for homework or education. (254)



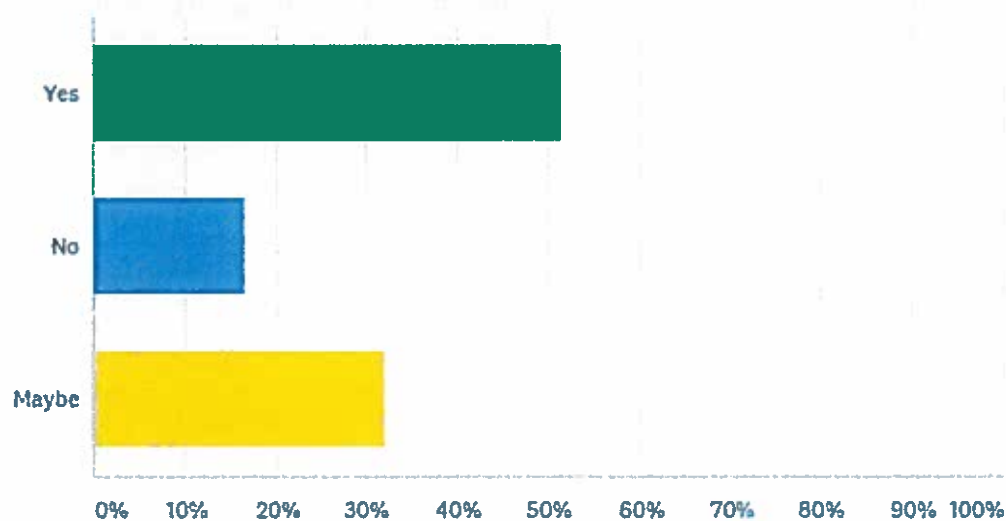


And the users are divided equally between school age children and adult learners.

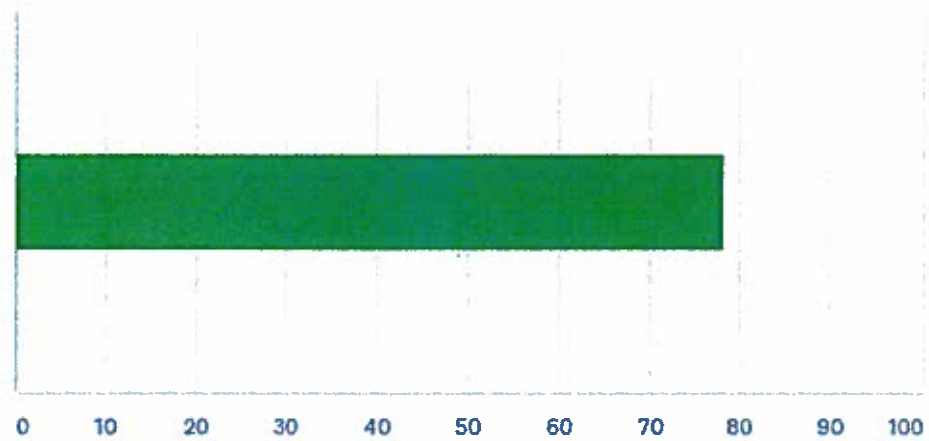
Do you think more people would live in town if there was better internet?



Do you think visitors would stay longer if good internet connections were available where they were staying?



On a scale of 1 to 100 do you support efforts to assist with internet improvements?



Take aways:

- Good support to do something across the board
- Strongest voices from Corinna, Dexter and Plymouth
- Spectrum is expensive, and mostly works
- Significant pockets of no options for service, meaning satellite or cellular HotSpots

## **SPECTRUM INTERNET ASSIST**

*Charter's Low-Cost, High-Speed Broadband Service*



### **CLOSING THE DIGITAL DIVIDE**

- Earlier this year a Federal Communication Commission (FCC) report on broadband access found that 34 million Americans lack access to high-speed broadband in the home. According to the Pew Research Center, five million families in the U.S. with school-aged children don't have access to broadband in the home.
- Charter understands how important access to broadband is for all Americans and is working to connect its customers to the online resources and information they need to be successful in today's increasingly digital economy.



### **MAKING HIGH-SPEED BROADBAND MORE AFFORDABLE**

- This superior service is three times faster than comparable industry offerings and is the only low-cost broadband service that meets the FCC's definition of 'high-speed' broadband.
- Charter's Spectrum Internet Assist will help ensure K-12 students of eligible low-income families have a chance to get ahead and low-income seniors on Supplemental Security Income can stay engaged in an increasingly digital culture.



## THE ADVANTAGES OF SPECTRUM INTERNET ASSIST

Spectrum Internet Assist will deliver the fastest Internet speeds (30/4 Mbps) in the nation for a low-cost broadband program for \$14.99 per month.

### *Additional features:*

- Locked-in rate of \$5.00 per month for home WiFi, including a router, with **no activation fee**.
- Spectrum Internet Assist customers are eligible to receive **promotional and phone bundle offerings**.
- Spectrum Internet Assist comes with a **modem at no extra cost**, and free self-install.

## WHERE TO GO FOR HELP WITH ELIGIBILITY AND ENROLLMENT

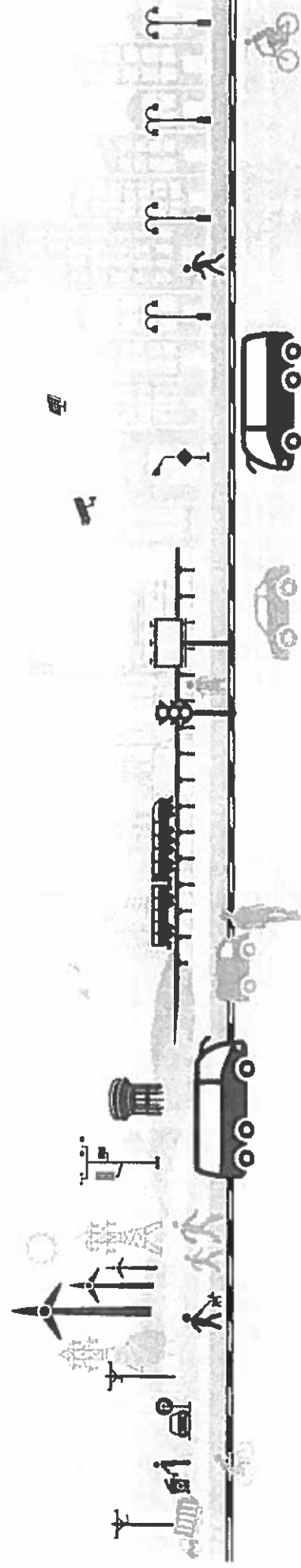
To determine eligibility Charter is encouraging those families and individuals who believe they may qualify to visit a dedicated Spectrum Internet Assist website to complete the eligibility verification process. The website is: **[www.SpectrumInternetAssist.com](http://www.SpectrumInternetAssist.com)**. Prospective enrollees may also call the Spectrum Internet Assist toll-free number at **1-844-525-1574**.

Once the eligibility verification process is completed individuals will be notified of their eligibility status.

Restrictions apply. Services not available in all areas. Speed may vary by location. © 2016 Charter Communications

# What is (a) Smart City?

- It's more than connectivity, sensors and software
- It delivers **intelligent capabilities** and improves quality of life for its constituents by using **technology to respond, in real-time, to its ever-changing environment**
- Whether **at home, at work, at school, on the go or around town**, a smart community **is focused on making the community** desirable and livable, and improve the quality of the lives of those within them
- Visit <https://spectrumsmartcities.com/> for more information.



# Smart City Solutions



## Economic Development & Civic Engagement

- Connected communities
- Digital government
- Open data
- Smart kiosks

## Utilities & Infrastructure

- Smart lighting
- Smart waste management
- Smart water management
- Smart grid
- Smart buildings

## Intelligent Transportation

- Intelligent traffic management
- Connected vehicles
- Smart parking

## Public Safety

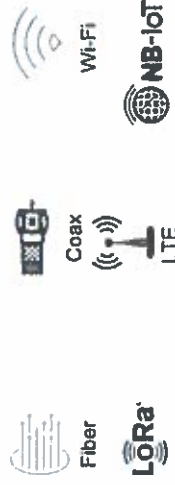
- Visual surveillance
- Critical infrastructure monitoring
- Police wearables
- Data security
- Environmental monitoring
- Drone monitoring

## Infrastructure

### Sensors / Devices



### Network



### Analytics & Visualization





# What is Spectrum doing today for Smart Cities?

Providing infrastructure to power smart communities initiatives

- Investing **\$25 billion** in infrastructure from 2017-2021
- By the end of 2018, Spectrum Internet@Gig will be offered to **almost all homes, schools, businesses and municipalities** in the markets we serve
- Businesses can receive up to **100 Gbps symmetrical service** via dedicated fiber connections
- Providing over **350,000 Spectrum WiFi hotspots** across the nation
- Conducting field trials on new technologies like **Citizens Broadband Radio Service and 5G** to ensure we can complement current Gig+ landline broadband services with Gig+ speeds on wireless
- Before long, **a billion devices** will have access to Spectrum gigabit speeds
- **Engaging communities** on their smart community initiatives (RFPs/RFIs)
- Evaluating a wide range of **technologies and platforms** to deliver an **integrated smart community solution**

Thank you

CONFIDENTIAL

Spectrum  
ENTERPRISE



*129th Legislature*  
*Senate of*  
*Maine*  
*Senate District 5*

*Senator James Dill*  
*3 State House Station*  
*Augusta, ME 04333-0003*  
*(207) 287-1515*  
*James.Dill@legislature.maine.gov*

December 14, 2018

Mark Leonard  
1084 Main Street  
Veazie, ME 04401

Dear Mark,

Thank you for your service as the Veazie Town Manager. I appreciate the hard work that you do on behalf of Veazie and its residents.

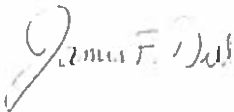
Local and state elected officials are the most direct connections between our constituents and their government. In order to best serve them, I will continue to have an open door to you and the Town Council. I am always happy to speak with you or meet in person to talk about any concerns facing Veazie.

Additionally, if you have any ideas or suggestions for legislation that may be helpful to Veazie, the deadline to submit legislation for the upcoming legislative session is December 31, 2018. With that date quickly approaching, don't hesitate to email me or call my office: [jamesdill207@gmail.com](mailto:jamesdill207@gmail.com) or (207) 287-1515.

Any ideas you would like submitted as legislation would need your participation at the Public Hearing so that all of the pertinent information about the bill and the intent will be presented to the committee in the appropriate manner.

It is an honor to serve again as your state senator. I look forward to continuing to work with you and other members of our community as we search for ways to tackle the problems before us.

Sincerely,



Senator Jim Dill  
District 5



MOLLY & REX

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All Rights Reserved. Made in China

MOLLY & REX

Dec. 17, 2018

Hello Mark!

I wonder if it would be possible for you to please extend my BIG THANK YOU & to whoever was doing the "tidy up" of snow plowing @ ~6am on Monday the 17<sup>th</sup> by my road (Oak Grove). He/she was SO VERY KIND & wonderful to push/plow the heavy snow from the end of my driveway while I was shoveling !! THANK YOU!!

Let any act of kindness, big or small always be recognized! © TY Amarente



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY  
MAINE FOREST SERVICE  
22 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0022

Chief,  
FYI

COPY

January 9, 2019

Asst. Chief Peter Metcalf  
Veazie Fire Department  
1084 Main Street  
Veazie ME 04401

Dear Asst. Chief Metcalf,

The Maine Fire Chief Association's Forestry Committee and two Forest Rangers met on December 21, 2018 to review applications for Volunteer Fire Assistance (VFA) grants for 2019. We are pleased to inform you that the Committee awarded the Veazie Fire Department \$1736.18 in grant funds, to be used with an equal share of local funds, to purchase the following items:

Item:	Quantity:	Approved Unit Cost:
overalls	15	\$198.00
ear, neck and face protector	15	\$33.49

We received about 100 applications this year, but the USDA Forest Service funding for this program remained near the same level as in the past. Due to this limited funding, the Committee may not have approved all requested items, may have reduced the number of items requested, and in some cases, may have reduced the per item cost.

I have enclosed the original "Agreement for State Assistance" and "Assurances" forms for your review and signature. Please return these forms to my attention at the address above no later than March 15, 2019. These forms now require a Federal DUNS number and must be on file before we can process your reimbursement. Read the "Agreement for State Assistance" carefully. The agreement specifically states that you must complete the project before submitting your invoices for reimbursement. The agreement also states that "if the recipient is unable to meet the deadline of the aforementioned date, written notification must be made to the State Supervisor, Forest Protection Division, at least seven (7) days prior to June 28, 2019.

\*\*\*REIMBURSEMENTS\*\*\*

As soon as your purchases have been made, and as soon as your project is complete, you must send copies of the original invoice(s) and documented proof of payment. The following is a list of what is needed to process a reimbursement through the state accounting department:

If purchase is made by the town:

1. A copy of the town warrant sheet(s) indicating the vendor paid, date paid, check number and amount;  
If a credit card is used, then the credit card statement\* should also be provided.
2. A copy of all invoices indicating the items purchased.

DOUGLAS P. DENICO  
DIRECTOR

18 ELKINS LANE, HARLOW BUILDING  
AUGUSTA, ME 04330  
[www.maineforestservice.gov](http://www.maineforestservice.gov)

PHONE: 207-287-2791

**If purchase is made by the Fire Department:**

1. A copy of the canceled check(s) or credit card statement\*
2. A copy of the actual invoice(s) indicating the items purchased.

\*If a personal credit card is used to purchase the items, then a credit card statement is acceptable, as long as the town or privately owned Fire Dept. can show proof that they reimbursed the person who initially paid with the credit card.

As soon as all documentation is received, your town or department will be reimbursed one-half of the authorized project costs. To qualify for reimbursement, the purchase(s) must be made after January 10, 2019. Only individual items listed as approved in this letter costing less than \$4,999 each will be reimbursed.

**The deadline for completing projects and submitting all necessary paperwork is June 28, 2019.**

Reminders for deadlines are sent generally via email and posted on MFCA and MSFFF websites. Last year, approximately \$21,186 was awarded and not claimed by Fire Depts. Our goal is to reduce the amount of unclaimed grants, but we can't do it without your help.

If you have any questions about these procedures or deadlines, please call (207) 287-4989.

Sincerely,

A handwritten signature in cursive script that reads "Kent Nelson".

Kent Nelson  
Forest Ranger Specialist

**AGREEMENT FOR STATE ASSISTANCE  
VOLUNTEER FIRE ASSISTANCE PROGRAM**

In consideration of the performance of the terms and conditions hereinafter set down in this agreement, the State of Maine, Department of Agriculture, Conservation and Forestry, Bureau of Forestry hereby awards to the Veazie Fire Department the sum of \$1,736.18 pursuant to the provisions of the Rural Community Fire Protection Cooperative Forestry Assistance Act of 1978 (P.L. 95-313, Title IV) upon the following terms and conditions:

**1. EXPENDITURES.** The sum herein before mentioned, or any part of it, shall be spent only for the items or services listed as "items" on the letter of approval, which was approved by the RCFP Selection Committee, and no others, without the express written consent of the Bureau of Forestry 60 days after receipt of the aforementioned letter.

**2. MATCHING FUNDS.** The recipient shall provide an amount or in kind services at least equal to the State's award to fund the expenditures authorized in Section 1 in such form and at such time as the Bureau of Forestry may direct, but in no event later than **June 28, 2019.**

**3. FEDERAL LAW.** The recipient shall, in good faith, abide by all applicable Federal laws, rules, regulations and guidelines in the performance of its obligations hereunder.

**4. REPORTS.** The Bureau shall have access to and the right to examine all records, books, papers, and documents related to this grant for at least three (3) years after completion of the project. A final report on the expenditures of the project funds shall be submitted, together with copies of warrant numbers, canceled checks, and other evidences of expenditures, to the Bureau of Forestry after the completion of the project.

**5. COMPLETION DATE.** The completion of this program by the recipient shall be made no later than **June 28, 2019.** If the recipient is unable to meet the deadline of the aforementioned date, written notification must be made to the Supervisor, Forest Protection Division at least seven (7) days prior to the aforementioned completion date.

**6. INVENTORY.** The recipient agrees to keep all equipment purchased under this agreement with an original acquisition value of \$1,000 or more, available for inspection and/or inventory by the Bureau at any reasonable time.

**7. DISPOSAL.** The recipient agrees to contact the Bureau and receive its approval before disposing of any property covered under this agreement.

**8. PERFORMANCE.** This agreement shall be canceled upon written demand of the Supervisor, Forest Protection Division, when in his sole discretion, he determines that the recipient or any contractor receiving funds under this grant is unsatisfactory by reason of failure to provide equipment or services reasonably adequate to meet the fire protection needs to be met under this grant in a timely manner.

**9. LIABILITY.** The recipient agrees to defend or cause to be defended and to indemnify and hold the State of Maine harmless against any and all claims, suits, damages or causes of action for damages, and against any orders, decrees, or judgments which may be entered thereon, brought for damages or alleged damages from any injury, for any injury to person or property or loss of life sustained in any manner arising out of the performance of this agreement, or where such damages or alleged damages are attributable to acts of, or failure to perform a duty or act by the recipient for the invitees, guests, employees, contractors, or agents of the recipient.

Dated this: **January 9, 2019**

Return this form to: Dept. of Agriculture, Conservation and Forestry  
Maine Forest Service  
22 State House Station  
Augusta, ME 04333-0022  
fax number 207-629-0402\*

By: Kent Nelson

\*please note that the originals are required.

Maine Forest Service Program Coordinator

The State of Maine requires that all recipients receiving payments from any state agency must provide their federal tax identification number and their DUNS number before any payments are issued from the State of Maine, Department of Treasury. The tax id number is assigned by the United States Government, Treasury Department, Internal Revenue Service. NOTE: The number and address listed below\* must match with the information listed on the application that was processed by the Internal Revenue Service. The DUNS number is unique to each town and can be obtained by visiting <https://fedgov.dnb.com/webform> or by emailing [govt@dnb.com](mailto:govt@dnb.com).

Vendor Code: \_\_\_\_\_

\*Please indicate the name and address of the organization that will be receiving payment (Town Office or VFD).

DUNS number \_\_\_\_\_  
\*FMI on DUNS, please call 1-800-700-2733

\_\_\_\_\_  
\_\_\_\_\_

By signing this, I agree to the terms listed above \_\_\_\_\_ date signed \_\_\_\_\_

**THIS AGREEMENT MUST BE SIGNED AND THE ORIGINAL RETURNED BEFORE REIMBURSEMENT CAN BE ISSUED.**





## ASSURANCES

**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

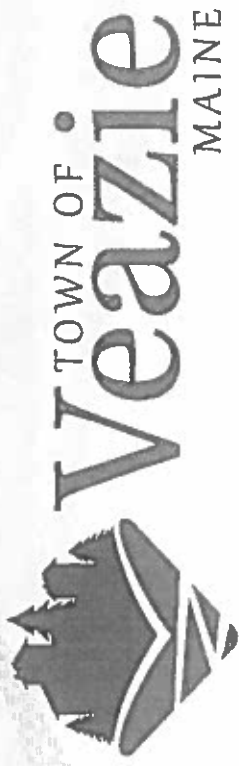
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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination;. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse, (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following:  
(a) institution of environmental quality and control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738, (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988, (e) assurances of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award for assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction of rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. Will comply with the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), 7 FR Part 3017, Subpart F, Section 3017.600, Purpose.
20. Will comply with the regulations Implementing Executive Order 12549, Debarment and Suspension, 7 FR Part 3017, Section 3017.510, Participants' responsibilities.
21. Will comply with the requirements to maintain record and documentation associated with this award for three years after the close of the grant period as per 7CFR section 3016.42.

Printed Name of Authorized Certifying Official		
Signature of Authorized Certifying Official		Title
Applicant Organization	Date Submitted	



# CERTIFICATE OF APPRECIATION

Presented to

## Scott Ireland

*In grateful appreciation of your 30+ years of outstanding service with the Veazie Fire Department*

Michael Reid

*Michael Reid, Councilor*

Chris Bagley

*Chris Bagley, Council Chair*

David King

*David King, Councilor*

Paul Messer

*Paul Messer, Councilor*

Jeff Manter

*Jeff Manter, Councilor*



# CERTIFICATE OF APPRECIATION

*Presented to*

*Mark Leonard*

*In grateful appreciation of your 20+ years of outstanding service with the Town of Veazie*

*Chris Bagley*

*Chris Bagley, Council Chair*

*Michael Reid*

*Michael Reid, Councilor*

*David King*

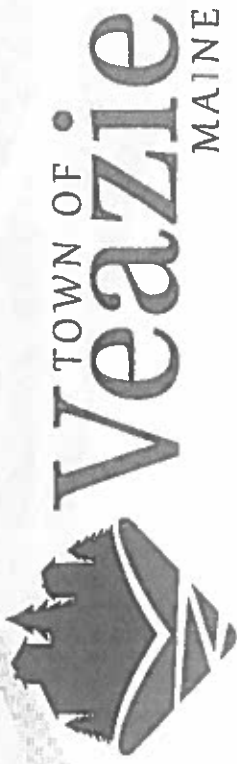
*David King, Councilor*

*Paul Messer*

*Paul Messer, Councilor*

*Jeff Manter*

*Jeff Manter, Councilor*



# CERTIFICATE OF APPRECIATION

*Presented to*

*Pete Metcalf*

*In grateful appreciation of your 20 years of outstanding service with the Veazie Fire Department*

*Chris Bagley*

*Chris Bagley, Council Chair*

*Michael Reid*

*Michael Reid, Councilor*

*David King*

*David King, Councilor*

*Paul Messer*

*Paul Messer, Councilor*

*Jeff Manter*

*Jeff Manter, Councilor*





# CERTIFICATE OF APPRECIATION

*Presented to*

*Brian Nichols*

*In grateful appreciation of your 5 years of outstanding service with the Veazie Police Department*

*Chris Bagley*

*Chris Bagley, Council Chair*

*Michael Reid*

*Michael Reid, Councilor*

*David King*

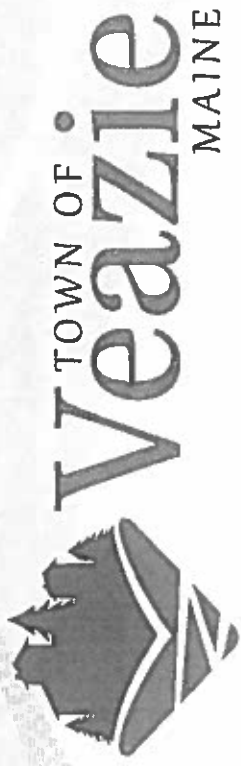
*David King, Councilor*

*Paul Messer*

*Paul Messer, Councilor*

*Jeff Manter*

*Jeff Manter, Councilor*



# CERTIFICATE OF APPRECIATION

Presented to

*Julie Reed*

*In grateful appreciation of your 20 years of outstanding service with the Town of Veazie*

Michael Reid

*Michael Reid, Councilor*

Chris Bagley

*Chris Bagley, Council Chair*

David King

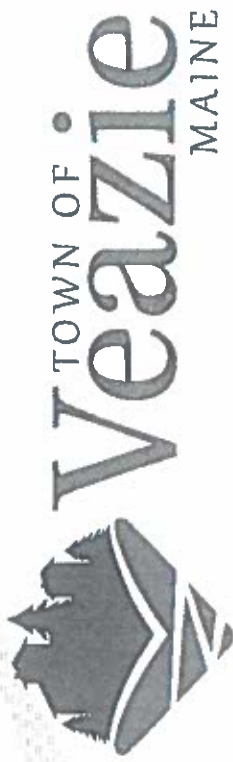
*David King, Councilor*

Paul Messer

*Paul Messer, Councilor*

Jeff Manter

*Jeff Manter, Councilor*



# CERTIFICATE OF APPRECIATION

*Presented to*

*Brian Sirois*

---

*In grateful appreciation of your 15 years of outstanding service with the Veazie Police Department*

*Michael Reid*

*Michael Reid, Councilor*

*Chris Bagley*

*Chris Bagley, Council Chair*

*David King*

*David King, Councilor*

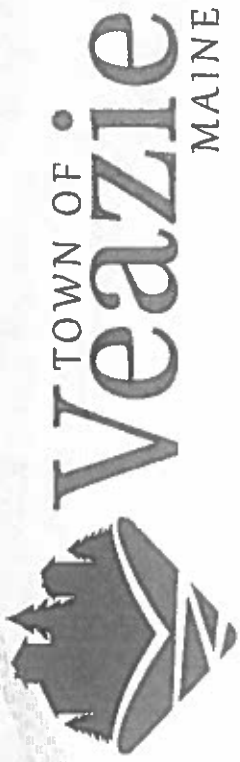
*Paul Messer*

*Paul Messer, Councilor*

*Jeff Manter*

*Jeff Manter, Councilor*





# CERTIFICATE OF APPRECIATION

Presented to

*Nicholas Sirois*

*In grateful appreciation of your 15+ years of outstanding service with the Veazie Fire Department*

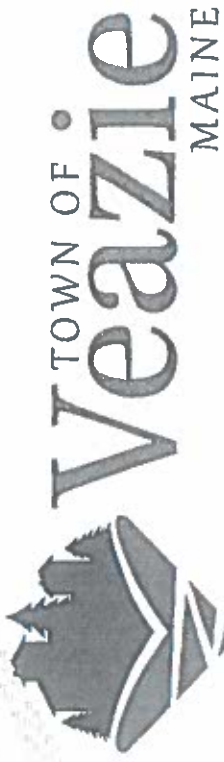
Chris Bagley  
Chris Bagley, Council Chair

David King  
David King, Councilor

Jeff Manter  
Jeff Manter, Councilor

Michael Reid  
Michael Reid, Councilor

Paul Messer  
Paul Messer, Councilor



# CERTIFICATE OF APPRECIATION

*Presented to*

*Julie Strout*

*In grateful appreciation of your 5+ years of outstanding service with the Town of Veazie*

*Chris Bagley*

*Chris Bagley, Council Chair*

*Michael Reid*

*Michael Reid, Councilor*

*David King*

*David King, Councilor*

*Paul Messer*

*Paul Messer, Councilor*

*Jeff Manter*

*Jeff Manter, Councilor*



# CERTIFICATE OF RECOGNITION

*Presented to*

*Eugene Fizzell*

*for being the top producer with the Veazie Police Department*

*Chris Bagley*

*Chris Bagley, Council Chair*

*Michael Reid*

*Michael Reid, Councilor*

*David King*

*David King, Councilor*

*Paul Messer*

*Paul Messer, Councilor*

*Jeff Manter*

*Jeff Manter, Councilor*



TOWN OF  
**Veazie**  
MAINE



# CERTIFICATE OF TRAINING

*Presented to*

*Pete Metcalf*

*for attending the most fire training sessions*

*Michael Reid*  
Michael Reid, Councilor

*Paul Messer*  
Paul Messer, Councilor

*Chris Bagley*  
Chris Bagley, Council Chair

*David King*  
David King, Councilor

*Jeff Manter*  
Jeff Manter, Councilor



TOWN OF  
**Veazie**  
MAINE



# CERTIFICATE OF RECOGNITION

*Presented to*

*Pete Metcalf*

---

*for attending the most Fire/EMS calls*

Michael Reid

*Michael Reid, Councilor*

Paul Messer

*Paul Messer, Councilor*

Chris Bagley

*Chris Bagley, Council Chair*



David King

*David King, Councilor*

Jeff Manter

*Jeff Manter, Councilor*





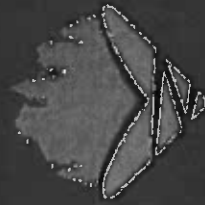
# 2018 POLICE OFFICER OF THE YEAR

Presented to

**Brian Nichols**

In recognition and appreciation for the contribution you have  
made to the Veazie Police Department.

Chris Bagley  
Chris Bagley, Council Chair



TOWN OF  
**Veazie**  
MAINE

Michael Reid  
Michael Reid, Councilor

Paul Messer  
Paul Messer, Councilor

David King  
David King, Councilor

Jeff Mauter  
Jeff Mauter, Councilor



# 2018 FIREFIGHTER OF THE YEAR

*Presented to*

*Jacob Reese*

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*In recognition and appreciation for the contribution you have  
made to the Veazie Fire Department.*

Chris Bagley  
Chris Bagley, Council Chair

Michael Reid  
Michael Reid, Councilor

Paul Messer  
Paul Messer, Councilor

David King  
David King, Councilor

Jeff Manter  
Jeff Manter, Councilor





# CERTIFICATE OF TRAINING

*Presented to*

*Nicholas Sirois*

*for attending the most fire training sessions*

*Michael Reid*  
Michael Reid, Councilor

*Paul Messer*  
Paul Messer, Councilor

*Chris Bagley*  
Chris Bagley, Council Chair

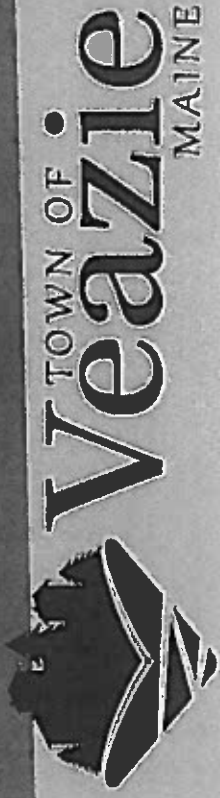
*David King*  
David King, Councilor

*Jeff Manter*  
Jeff Manter, Councilor



MAINE  
**Veazie**





# 2018 OFFICE EMPLOYEE OF THE YEAR

Presented to

*Julie Strout*

*in recognition of your outstanding performance, superior  
dedication and positive attitude on the job throughout the year*

*With heartfelt appreciation,*

*Chris Bagley*  
*Chris Bagley, Council Chair*

*Michael Reid*  
*Michael Reid, Councilor*

*Paul Messer*  
*Paul Messer, Councilor*

*David King*  
*David King, Councilor*

*Jeff Manter*  
*Jeff Manter, Councilor*

